

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday September 18, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday September 18, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilman Barranco

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the minutes from the Regular Meeting held on August 21, 2017 and August 28, 2017 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Kent
Nays:	None
Absent:	None
Abstain:	Decker, Longo

**AUGUST 28, 2017 MEETING VOTE:**

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	None
Abstain:	Kent

Chairman Decker had a discussion about the meeting held of August 28, 2017 noting submittal of a loan application for the Twin Lakes Dam. The State of New Jersey was requesting a Resolution to be passed from the Authority regarding the loan application.

**PUBLIC HEARING:**

Chairman Decker noted Mr. Randy Hinton was in attendance, Mr. Hinton thanked Mr. Wegele and the Staff for their immediate response and quick repair of the Water Main break that occurred on Friday September 15, 2017. Mr. Hinton also inquired and would like confirmation about the commissioners receiving a 3% increase in 2013, 2016 and 2017. Chairman Decker stated that is correct there is no cap on any increases.

Chairman Decker made a motion to close the public hearing.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote to close the Public Hearing Portion of the meeting was accepted.

**Vote:**

Ayes:	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**FINANCIAL OPERATIONS:**

Operating/Vouchers for September	\$75,572.33
Additional Expenses for August	\$1,342.70
Hospitalization for September	\$28,558.19
Operating Payroll/Gross August	\$101,428.05
Social Security for August	\$7,414.60
Meter Deposit Refund for August	<u>\$777.50</u>
	\$215,093.37

**CAPITAL:**

Fisher Scientific	\$7,330.52
R&R Pump & Control Services, LLC	\$8,256.00
Rinbrand Well Drilling Co.	\$17,897.50
Roberge Electric Company	<u>\$1,676.56</u>
	\$35,160.58

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes:	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker noted himself and Mr. Wegele met with Paul Cuva to review the annual audit report. Mr. Cuva will prepare a final draft and will attend the October 16, 2017 to discuss the report.

Chairman Decker stated in July the Authority moved some accounts and CD's to Lakeland Bank they offered the best rates for the Authority.

Chairman Decker also noted the Authority received the signed shared services agreement with Passaic County to buy fuel for the Authority's vehicles at the counties facility.

**PERSONNEL:**

Chairman Decker reported progress.

**INFRASTRUCTURE AND FACILITIES:**

Mr. Kent noted that road Forman Michael Primavera has started an extensive water main valve and valve box inspection program. The program involves cleaning out each box and making sure each box is working properly. Mr. Wegele noted Michael will be documenting the entire project and repairs will be performed in the spring of 2018.

Mr. Kent also noted on behalf of Mr. Grayburg a resident in town he would like to paint the electrical panel box that is located at the Glen Court Sewerage Pumping Station near the side of his house. Chairman Decker stated he is willing to have a discussion with Mr. Grayburg about painting the box.

Chairman Decker noted that Terry Ann Wheler is still working on the Tower audit, she is setting up a meeting with ACF to complete the audit. Chairman Decker stated once the audit is complete Terry Ann will schedule to meet with the Authority for a final review.

Chairman Decker inquired about the Solar Survey and where that stands. Mr. Kent stated there are a lot of limitations including a minimum of 2 acres and the Authority does not have that acreage available without involving wet lands.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote Infrastructure and Facilities Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a standard month with repairs.

Mr. Galletta noted the water pumping for the month of August was the highest in the last 6 years.

Mr. Galletta noted the high pumping of water may be due to the dredging of the Lakeside Lake project. Mr. Wegele noted the project uses a large amount of water, they average around 140,000 and 150,000 Gallons of water per day.

Mr. Galletta also noted Fall Hydrant Flushing will begin September 25, 2017.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Water Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and noted there was standard maintenance for the month.

Mr. Longo inquired when the Grease and Oil testing will take place. Mr. Wegele stated the sampling program will begin next week 10/2/17.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Galletta and upon roll call vote Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDEND’S REPORT**

Mr. Wegele reported progress

**ATTORNEY’S REPORT:**

Mr. Kassover noted he prepared and published the notice to bid for the Aluminum Sulfate Contract and those bids will be opened at the Authority September 28, 2017 at 10:00am.

Mr. Kassover also noted he prepared the Resolution for the Environmental Protection Dam Safety Section as required for the loan application. Mr. Kassover also noted he prepared the notice for the Pompton Lakes Borough and to be published for the special meeting held on August 28, 2017.

**COUNCILMAN LIAISON:**

Mr. Barranco reported that he went to the site of the water main break that occurred on Friday September 15, 2017 he observed how severe the situation was and witnessed some of the MUA employee’s knee deep in mud working continuously to get the break fixed. Mr. Barranco noted the MUA and the Contractor (Semeraro Construction Co., Inc.) did a brilliant job and Pompton Lakes should be proud of how hard they all worked.

Mr. Barranco noted he spoke with the Borough to discuss a way of communication with the town when an emergency situation occurs. Mr. Barranco stated they will come up with some changes to notify residents due to the failed reverse 911 on Friday September 15, 2017 when the entire towns water was shut down to control the water main break.

Mr. Barranco inquired about the color of the water being cloudy, white and foamy after the water was turned back on from the water main break. Chairman Decker advised this was caused by air that was in the water mains due to the main break.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent and upon roll call vote Superintendent, Attorney and Councilman Liaison Reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**OLD BUSSINESS:**

Chairman Decker reported with the help of Craig Josephson at Hundertmark Agency the Authority has renewed their insurance (JIF) for the year.

Mr. Kent inquired about his suggestion of moving money around this way it's not all tied up in CD's. Chairman Decker advised that is still on the table and will consider it in the future right now we have 2 CD's and a money market account that is liquid to the Authority.

**CORRESPONDENCE:**

Chairman Decker presented correspondence for discussion.

**ADDED:**

A letter dated September 14, 2017 from the County of Passaic to the Authority regarding a shared services agreement between the County of Passaic and the Authority for a period of three years to permit the Authority to fuel its vehicles at Passaic County Facilities.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote items 1 and added number 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 7:00pm.

<b>Vote:</b>	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

**CORRESPONDENCE:**

1. A letter dated August 31, 2017 from Jeffrey M. Kassover to the Authority regarding Contract No. CHEM- 17-19 Furnishing and Delivering of Aluminum Sulfate advising the date of the Bids to be received and opened at the Authority's office on Thursday, September 28, 2017. Enclosed an Affidavit of Publication notice to Bidders which was published in the Record on August 28, 2017.

**ADDED AT THE MEETING:**

2. A letter dated September 14, 2017 from the County of Passaic to the Authority regarding a shared services agreement between the County of Passaic and the Authority for a period of three years to permit the Authority to fuel its vehicles at Passaic County Facilities.