

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday September 19, 2016.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 17, 2016 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday September 19, 2016. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Michael Christoldi (Consulting Engineer)
Councilman Baig

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on August 15, 2016 were accepted.

Vote:

Ayes Decker, Carroll, DeMaio, Galletta, Longo
Nays: None
Absent: None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for September	\$ 72,165.43
Additional Expenses for August	27,579.27
Hospitalization for September	26,939.63
Operating Payroll/Gross August	80,840.36
Social Security for August	5,833.08
Meter Deposit Refund for August	<u>1,163.00</u>
	\$214,452.77

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes Decker, Carroll, DeMaio, Galletta, Longo
Nays: None
Absent: None

Mr. Decker presented a resolution to renew the Authority's membership with New Jersey Utility Joint Insurance Fund (JIF) for a three year period beginning January 1, 2017 and ending January 1, 2020.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the resolution to renew the Authority's membership with New Jersey Utility Joint Insurance Fund (JIF) for three years was adopted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

PERSONNEL:

Mr. DeMaio reported progress.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that fire hydrant flushing will be begin soon.

Mr. Galletta also reported that an environmental scientist was at the Authority to conduct an inspection of the plant for the New Jersey Utility Joint Insurance Fund (JIF). Mr. Galletta asked Mr. Wegele to comment on her recommendations as a result of the inspection. Mr. Wegele reported that she noted that spill kits should be in the vicinity of the oil tanks. Also a pressure tester should be installed for the fuel lines but Mr. Wegele reported that when Shotmeyer installed the above ground fuel tanks they installed a system which performs pressure testing automatically on a monthly basis and prints a report. Mr. Wegele stated that the inspector will revisit the Authority without notice to insure the Authority is in compliance.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Water Operations Report was accepted

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo reported progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Sewer Operations Report was accepted

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER’S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover reported progress and commented that in correspondence there is a letter that he sent to county regarding the Colfax Avenue culvert.

CONSULTING ENGINEER:

Mr. Christoldi reported progress.

COUNCIL LIASION:

Councilman Baig noted that the lake cleanup is ongoing and the water is now being stored on site so it can be treated before being return to the lake.

Councilman Baig also reported that the council has received a report from the planning board regarding the redevelopment in the center of town.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Professional reports were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Longo, Galletta
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Galletta reported the Authority now has the ability to check the driving record of any potential employees.

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Galletta asked what the water situation was at Carlough Field. Mr. Wegele stated that the people in charge of the field will call and ask for the water to be shut off.

Mr. Galletta inquired if the Authority has to do anything regarding the Deli that closed on Cannonball Road. Mrs. Shortway stated that she was unaware that the Deli had closed but will look into it.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:20pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway

Respectfully submitted by:

Lawrence DeMaio, Secretary

AGENDA:

- A. A Resolution dated August 17, 2016 from the New Jersey Utility Authorities Joint Insurance Fund (JIF) to the Authority for a Renewal Membership that will need to be signed and dated.

CORRESPONDENCE:

1. A letter dated August 22, 2016 from American Communication Facilities, L.L.C. to the Chairman enclosing 3 copies of the third amendment for the AT&T Generator, to be reviewed and signed.
2. A letter dated September 8, 2016 from Jeffrey M. Kassover to the Passaic County Engineering Department regarding Colfax Avenue Culvert project 184.
3. A memorandum dated September 12, 2016 from David E. Zimmer Executive Director of the New Jersey Environmental Infrastructure Trust regarding Environmental Infrastructure Bonds Series 2009A and Bond Series 2010A.

