

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday October 16, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday October 16, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilman Barranco

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the minutes from the Regular Meeting held on September 18, 2017 was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers for October	\$98,932.59
Additional Expenses for September	\$1,258.83
Hospitalization for October	\$28,558.19
Operating Payroll/Gross September	\$79,714.66
Social Security for September	\$5,736.20
Meter Deposit Refund for September	<u>\$270.00</u>
	\$214,470.47

**CAPITAL:**

Vinkara Floors            \$909.78

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes:            Decker, Carroll, Galletta, Longo, Kent  
Nays:            None  
Absent:         None

Mr. Carroll noted that the Authority's Annual Audit Report was given to the commissioners for review. Mr. Carroll read into the record a resolution to accept the annual audit.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the Authority's Annual Audit was accepted. The Authority will prepare and submit a Corrective Action Plan to the State for the items mentioned under General Comments and Recommendations along with a signed affidavit.

**Vote:**

Ayes:            Decker, Carroll, Galletta, Longo, Kent  
Nays:            None  
Absent:         None

Councilman Barranco questioned if the financial audit report was sent to the State and the status of acceptance. Chairman Decker explained that the State has received the financial audit report. The State in return is requesting a signed affidavit by all the members of the governing body of the Authority confirming that each member has reviewed the annual audit report along with a Corrective Action Plan.

**PERSONNEL:**

Chairman Decker reported about damage that occurred at 257 Wanaque Avenue when an abandon water service line was inadvertently reactivated. Chairman Decker instructed Mr. Wegele to assess the water damages and report back.

**INFRASTRUCTURE AND FACILITIES:**

Mr. Kent reported progress.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele’s Water Report and noted that the Authority had a water main break on Friday September 15, 2017. The break was repaired by Authority personnel along with Semeraro Construction Company.

Mr. Galletta inquired to Mr. Wegele on whether the fall hydrant flushing was completed. Mr. Wegele stated that the Fall Hydrant Flushing would be completed by Friday October 20<sup>th</sup>, 2017.

Mr. Galletta also inquired if there were any discolored water complaints during the hydrant flushing program. Mrs. Read stated there were minimal complaints.

Mr. Galletta stated the water usage for the month of September was low in comparison to previous years and past months. Mr. Wegele stated the water usage was down due to the Lake dredging project not being permitted to utilize the Authority’s water at this time because of the repairs being performed at Well #3.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Water Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele’s Sewer Report and noted there was standard maintenance for the month.

Mr. Longo inquired about the result of the grease and oil testing. Mr. Wegele noted the testing is still taking place and lab is still collecting samples.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Decker and upon roll call vote Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDENT’S REPORT**

Mr. Wegele stated the Authority received the 5 year renewal contract for the Sludge Disposal from Passaic Valley Sewage Commission. Mr. Wegele noted the only change to the contract is an increase of \$2.50 per thousand gallons in price for the removal. The last contract renewal had an increase of \$5.00 per thousand gallons.

Mr. Wegele also noted due to the Water Main Break that occurred on September 15, 2017 there were some grounds damages at Beacon Hill Condo Association which consisted of a street light, irrigation line and damage to a section of grass due to the excavation. Mr. Wegele stated he will send Authority personnel to spread top soil and seed the area this week. As for the light they will bill the contractor (Semeraro Contracting) and Beacon Hill has repaired the irrigation line.

**ATTORNEY’S REPORT:**

Mr. Kassover attended the bid opening on September 28, 2017 for the Aluminum Sulfate Contract. The low bidder was Chemtrade Chemicals US LLC, with a price of \$470.00 per dry ton. The other bidder was USALSO Baltimore Plant LLC, with a price of \$490.38 per dry ton. Mr. Kassover stated that Chemtrade Chemicals is the current contactor, and as per Mr. Wegele, the Authority has experienced no issues or problems with the company. Both he and Mr. Wegele recommend that the contract be awarded to Chemtrade Chemicals. He noted that the price represents an increase of slightly over 2% from the previous contract. The contract is for a two-year term.

Mr. Kassover stated that he prepared a resolution to award the contract to Chemtrade Chemicals US LLC. On approval of the resolution, he will prepare the contract and will send it to the successful bidder, Chemtrade. When the contract is signed he will return the bid documents to the unsuccessful bidder. The contract will be effective November 1, 2017.

**UPON MOTION** duly made by Mr. Carroll, seconded by Mr. Galletta and upon roll call vote the resolution for Chemtrade Chemicals US LLC 2 year contract was approved.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Kassover also discussed checks that the Authority received from a company that invests in liens on properties for unpaid taxes and water/sewer accounts. The checks were to satisfy open water and sewer bills, and the company believed that by paying these bills it would obtain liens on the properties. Mr. Kassover returned the checks to the company with a letter explaining that the Authority is a separate legal entity from the Borough of Pompton Lakes and that delinquent Authority accounts are not included in the borough’s tax sales. He stated that the Authority received checks from a similar company last year and that he returned those checks with a letter of explanation.

**COUNCILMAN LIAISON:**

Councilman Barranco noted that he spoke with Al Evangelista, the OEM Coordinator, concerning the reverse 911 which will be titled the Emergency Notification System going forward. The Authority now has access to the system in an emergency situation.

Mr. Wegele stated he and Mr. Doty have already had training with Sharon Sonny regarding the Emergency Notification System.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent and upon roll call vote Superintendent, Attorney and Councilman Liaison Reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Chairman Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote items 1 and 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**NEW BUSSINESS:**

Mr. Galletta inquired about how the Authority would know if a business is putting harmful liquids down their drains such as an auto body shop possibly dumping paint etc.

Mr. Wegele noted that our lab would get a detection during sampling and analysis testing. Mr. Wegele stated the lab traced gas being dumped from an auto body shop by testing manholes some years ago. Once a detection is made in the lab they will proceed in testing manholes throughout the entire town until they find the source.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:50pm.

<b>Vote:</b> Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

**CORRESPONDENCE:**

1. A letter dated September 20, 2017 from Ferraioli, Wielkocz, Cerullo & Cuva, P.A. regarding the completed Audit Report and Synopsis of the Audit for Publication. (Copies of the Audit Reports were supplied to all Commissioners.)
2. A letter dated September 29, 2017 from Jeffrey M. Kassover regarding the open bids on September 28, 2017 for Contract No. Chem – 17-19 Furnishing and Delivering Liquid Aluminum Sulfate. There were two bidders Chemtrade Chemicals US LLC and USALCO Baltimore Plant, LLC. Chemtrade Chemicals US LLC is the lowest bidder, Chemtrade, is the Authority's current supplier of liquid aluminum sulfate.