

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday October 19, 2015

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated October 13, 2015 gave notice that the Regular Meeting of the Authority would be held at 5:00pm on Monday October 19, 2015. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Lee T. Purcell (Engineer)
Lawrence Tossi (Special Council)
Councilman Baig

ABSENT:
Lawrence DeMaio

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on September 21, 2015 were accepted.

Vote:
Ayes: Carroll, Galletta, Longo
Nays: None
Absent: Decker, DeMaio

Mr. Carroll noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers	\$71,598.52
Additional Expenses for September	8,641.61
Hospitalization for October	26,528.39
Operating Payroll/Gross September	78,889.24
Social Security for September	5,797.53
Meter Deposit Refund for September	<u>257.00</u>
	\$191,712.29

CAPITAL:

Lee T. Purcell Assoc.	\$2,890.00
Edmunds & Associates	<u>21,031.00</u>
	23,921.00

NJEIT:

Lee T. Purcell Assoc.	\$5,605.00
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UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	Decker, DeMaio

Mr. Cuva attended the workshop to go over the Audit Report and to answer any questions. Mr. Carroll called for the adoption of the Annual Audit report.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote to adopt the resolution to adopt the Annual Audit report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	Decker, DeMaio

PERSONNEL:

Mr. Carroll requested approval for the Yearly Holiday Bonus for each full time employee to receive \$500.00 and part time employees to receive \$250.00.

Mr. Carroll also requested a \$300.00 monthly increase for the Authority's Wastewater Treatment Facility S4 Consultant Timothy Newton. This increase will begin January 1, 2016.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the Holiday bonus and the monthly increase for Mr. Timothy Newton's was accepted.

Vote:

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	Decker, DeMaio

EXECUTIVE DIRECTOR/FACILITIES REPORT:

In Chairman Decker's absence Mr. Wegele reported that Alaimo Engineering Firm submitted the Bi-Annual Lower Twin Lakes Dam inspection report to the NJDEP as required on behalf of the Authority. (Chairman Decker reviewed the report before submittal)

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's water report and noted the Fall Hydrant Flushing has been completed. Mr. Galletta inquired if there were any issues or complaints with the hydrant flushing. Ms. Scanlan noted there were no calls all went well.

Mr. Galletta also noted water usage for the month was within normal range.

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and also inquired about the re-inspections for businesses that failed the grease and oil testing. Mr. Wegele reported the grease and oil resampling is already in progress.

Mr. Longo also inquired about the letter that was sent from Chairman Decker to County of Passaic regarding the Hamburg Turnpike sanitary sewer manholes. This issue was continued in Mr. Black's report.

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that the Liquid Aluminum Sulfate 2 year Contract was awarded to Chem-Trade Chemical LLC. The contract has been signed by Chairman Decker and Mr. Kassover will send a copy to Chem-Trade Chemical LLC.

ENGINEER'S REPORT:

Mr. Black noted the Sludge Mixers and accessories were approved and will be delivered mid-November. The WWTP Clarifier components will be delivered sometime January 2016.

Mr. Black stated that at the direction of Chairman Decker he along with Authority employees conducted an inspection of the sanitary sewer manholes on Hamburg Turnpike.

Mr. Black stated that all of the Authority manholes were in good condition mainly due to the fact that new manholes were supplied to the County before the start of the job. Mr. Black stated that the manholes were either not set properly, the milling of the surface was not done properly or paving was not done properly. Chairman Decker sent a letter to the County of Passaic informing them of all the above issues.

COUNCILMAN LIAISON:

Mr. Baig reported progress.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote the reports for the Personnel, Executive Director/Facilities, Operations Manager, Attorney, Engineer, Special Counsel and Council Liaison were accepted.

Vote:

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	Decker, DeMaio

OLD BUSINESS:

Mr. Galletta discussed an incident at 51 Howard Street on May 26, 2015 where the Authority was called out for an Emergency Water Service/Water Main Repair due to the damaged that was caused by construction and failure to call in a Mark Out. The Authority worked diligently to repair the damage and the cost was \$2,035.17. The resident submitted the bill to their homeowners insurance and the claim was denied. Mr. Galletta has proposed to reduce the bill to \$1,200.00 and for the homeowner pay it in four quarterly installments of \$300.00 starting January 1, 2016.

CORRESPONDENCE:

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Receive and File items 1 through 4 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	Decker, DeMaio

NEW BUSINESS:

Mr. Galletta inquired about the new Tennis Courts going into Hershfield Park and if the Authority need to worry about any sewer lines that could get hit. Mr. Wegele reported there is only one water line for the water fountain so there is no need to worry.

Mr. Kassover also noted he will send out notices for the meeting change next month from Monday November 16, 2015 to Monday November 23, 2015.

UPON MOTION duly made by Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 5:35pm.

Vote:

Ayes	Decker, Carroll, Longo
Nays:	None
Absent:	Decker, DeMaio

Prepared by: Mary Scanlan

Respectfully submitted by:

Neal Galletta, Assistant Secretary

CORRESPONDENCE:

1. A letter dated September 16, 2015 from Richard Alaimo of Alaimo Engineering to Chairman Decker enclosing a proposal for the 2015 Biennial Inspection of the Lower Twin Lakes Dam. (copied to Chairman Decker)
2. A letter dated September 16, 2015 from Steven J. Edmond of the County of Passaic to Mr. Wegele regarding the sanitary manholes on Hamburg Turnpike. Chairman Decker responded to his letter stating that Mr. Wegele and Mr. Black will investigate the matter and the Authority will report back to them.
3. A memo dated October 1, 2015 from John Wegele to Lawrence DeMaio enclosing the Water and Wastewater Licenses for all Authority employees who met the state requirements for the period October 1, 2012 to September 30, 2015.
4. Letters dated October 13, 2015 from Jeffrey Kassover to Elizabeth Brandness, Borough of Pompton Lakes Clerk, the Herald News and the Suburban Trends informing them that the meeting of the Authority scheduled for October 19, 2015 at 6:00pm has been rescheduled 5:00pm with the workshop commencing at 4:15pm.