

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on November 18, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, November 18, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori

ABSENT:  
Neal Galletta

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Decker, and upon roll call vote the minutes from the Regular Meeting held on October 16, 2019 were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta
Abstain:	Longo

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported progress on the educational/license achievement award program.

**FINANCIAL OPERATIONS:**

In Mr. Galletta's absence Mr. Kent presented the following bills for approval:

Operating/Vouchers for November	\$ 65,640.34
Additional Expenses for October	\$ 4,206.66
Hospitalization for November	\$ 23,925.03

Operating Payroll/Gross October	\$104,002.71
Social Security for October	\$ 3,953.37
Meter Deposit Refund for October	<u>\$ 1077.47</u>
<b>TOTAL</b>	<b>\$202,805.58</b>

**CAPITAL**

Rio Supply Inc.	\$8,252.00
Alaimo Group	\$7,252.00
Franklin Miller Inc.	<u>\$10,309.00</u>
<b>TOTAL</b>	<b>\$25,854.00</b>

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Decker, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta

Mr. Kent noted that Mr. Galletta would like the Authority's 13-month CD not to be moved until the maturity date of 10/27/2020 due to a penalty charge of \$2,600.00. This penalty charge will occur if the CD is withdrawn before the maturity date. Mr. Kent advised Mrs. Read to let the Authority know in advance before the CD matures so the commissioners can decide if they would like to disburse the funds into multiple CD's.

**PERSONNEL:**

Mr. Longo made a motion to approve the annual Christmas bonus for all full-time employees.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Decker and upon roll call vote the Christmas bonus was approved.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta

**WATER OPERATIONS:**

Mr. Kent submitted Mr. Wegele's Water Report and noted that the water pumped town-wide has increased in the past 3 months. Mr. Kent noted he was pleased with those results.

**UPON MOTION** duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the water report was accepted.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta

**SEWER OPERATIONS:**

Mr. Decker submitted Mr. Wegele's Wastewater Report and reported that the bid opening for the Wastewater Treatment Plant (WTP) Tertiary Clarifier Mechanism Contract #191 will be held at the Authority on November 26, 2019 at 10:00am. Mr. Decker also reported on the East Pond Hole Sewer Main Project. The upgraded Sewer Line will consist of the Pond Hole and the rear of the Borough Hall's fence line. Mr. Decker inquired if the engineering company, Alaimo Group, has made progress on their proposal for the upgraded sewer line project. Mr. Wegele stated that Chairman Carroll has already signed off on the proposal. Mr. Decker anticipates approval for Advertising to Bidders for the Pond Hole Sewer Main Upgrade by the December meeting.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported he has provided a report for all the Commissioners on all the upcoming Water and Sewer Projects. Mr. Wegele stated he will update the report as projects come up and if any changes take place.

**ATTORNEY’S REPORT:**

Mr. Kassover reported that he sent a signed contract to, Chemtrade Chemicals US LLC, the successful bidder for Contract No. CHEM 19-21 Furnishing and Delivering Liquid Aluminum Sulfate. Mr. Kassover noted Chemtrade Chemicals US LLC also sent a Renewal Certificate of Employee Information Report (Affirmative Action Compliance) and a performance bond that was acceptable. Mr. Kassover also reported on the bid opening for the Wastewater Treatment Plant (WTP) Tertiary Clarifier Mechanism Contract #191 that will take place on November 26, 2019 at 10:00am. Mr. Kassover stated that he and Mr. Wegele will make a recommendation for the lowest responsible bidder for the contract to be awarded at the December meeting. Mr. Kassover also noted he revised the By-Laws with one recommended change by Mr. Kent to add the format of the agenda. Mr. Kassover presented a resolution for the Amended and Restated By-Laws to be signed by Chairman Carroll and Assistant Secretary Longo.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Kent, and upon roll call vote that the Amended and Restated By-Laws was accepted.

**Vote:**

Ayes            Decker, Carroll, Longo, Kent  
Nays:            None  
Absent:         Galletta

**COUNCIL LIAISON:**

Ms. Polidori reported progress

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote Superintendent, Attorney’s and Council Liaison reports were accepted.

**Vote:**

Ayes            Decker, Carroll, Longo, Kent  
Nays:            None  
Absent:         Galletta

**OLD BUSINESS:**

Mr. Kent inquired if there are any updates on the Lower Twin Lakes Dam rehabilitation project. Mr. Wegele stated he emailed Martin Dragan, PE from Alaimo Engineering, regarding the Lower Twin Lakes Dam project and he has not heard back. Mr. Wegele also stated the Colfax Holdings Urban Renewal LLC will be using a single meter for the new development. Mr. Carroll noted the new transition from Atlantic Tomorrow’s office to One2One Tech Solutions went well and is completed.

**CORRESPONDENCE:**

Chairman Carroll presented correspondence for discussion on items 1 through 7.

There was some discussion regarding correspondence.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote items 1 through 7 were accepted.

**Vote:**

Ayes	Decker, Carroll, Longo, Kent
Nays:	None
Absent:	Galletta

**NEW BUSINESS:**

Mr. Decker congratulated council liaison Jennifer Polidori for winning the re-election for Councilwoman.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:22pm.

<b>Vote:</b>	Ayes	Decker, Carroll, Longo, Kent
	Nays:	None
	Absent:	Galletta

Prepared by: Mary Read

Respectfully submitted by

George D. Decker, Secretary