

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on November 19, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 6:00pm on Monday November 19, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilwoman Jennifer Polidori

ABSENT:
Michael Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll, and upon roll call vote the minutes from the Regular Meeting held on October 15, 2018 were accepted.

Vote:
Ayes Decker, Carroll, Galletta, Kent
Nays: None
Absent: Longo
Abstain: None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for November	\$67,195.17
Additional Expenses for October	\$3,040.22
Hospitalization for November	\$26,724.83
Operating Payroll/Gross October	\$79,645.47

Social Security for October	\$3,803.22
Meter Deposit Refund for October	<u>\$938.50</u>
	\$181,347.41

CAPITAL:

All Service	\$999.00
Maser Consulting	\$3,058.25
Alaimo Group	<u>\$5,201.25</u>
Total	\$9,258.50

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Chairman Decker noted that all commissioners who attended the New Jersey League of Municipalities meeting for Employment Practices for Government Officials will provide a credit of \$250.00 for each member who completed the course. Chairman Decker also stated due to this attendance the Authority will receive \$1,000 credit for the Member Municipalities & Authorities Municipal Excess Liability Joint Insurance Fund.

Mr. Kent inquired about the capital payment going to Maser Consulting. Mr. Wegele stated the payment is for GIS mapping which also includes training.

Mr. Carroll made a motion to approve the annual Christmas bonus for the employees.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the Christmas bonus was approved.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Mr. Kent inquired about a memo that was given to all the commissioners regarding all the Authority's bank accounts. Mr. Kent inquired about a 2010 CD because he was unaware the Authority had opened any before 2017. Chairman Decker confirmed that CD was open with Wells Fargo then moved to TD bank and is now held in Lakeland Bank. Chairman Decker noted he will contemplate rates and possibly open another CD in 2019.

Chairman Decker also noted the Authority is 6 months into the budget year and the budget looks good.

PERSONNEL:

Chairman Decker reported progress.

INFRASTRUCTURE:

Mr. Kent reported he received a report from Superintendent John F. Wegele regarding the calculations after the water line leaks were repaired, which were located during the recent water Distribution System Leak Detection Program. Mr. Kent noted the calculations of water pumped from the Authority's 3 wells during 2018 3rd quarter were 97,899,000 and the gallons billed were 92,025,060. Mr. Kent stated from the report 6% unaccountable water is assumed to be fire hydrant flushing programs, unmetered irrigation water, fire department wet drills, and actual working fires.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a normal month in repairs, and hydrant flushing has been completed. Mr. Galletta noted the water pumped for this year is extremely low.

Chairman Decker noted October 2017 the Authority billed \$231,000 compared to October 2018 billed at \$183,000 that is almost a 50% difference.

Mr. Kent noted he did some calculations off the water report Mr. Wegele puts together monthly for water commissioner, Mr. Galletta. Mr. Kent stated he found that the water pumped this year is down 25% from last year. Mr. Kent also noted he calculated the average pumping of all 3 Wells in the October months for the last 7 years and calculated that this year is down 19%. Mr. Kent stated he also calculated the sludge removal totals for the last 3 months and they are up 45%. Mr. Kent inquired how is sludge removal up and water pumping is down. Mr. Wegele stated that the sludge drum thickener was out of service for repairs for some time, this would account for the increase of sludge removal. Mr. Wegele also stated the amount of water pumped from the Wells does not coincide with sludge removal.

Mr. Carroll inquired if Dupont (Sevenson) was using metered water while dredging the Pompton Lake. Mr. Wegele confirmed that the water was metered, and they did use a significant amount of water before they completed the project in August 2018. Mr. Kent noted that water pumping started to drop after the month of August 2018 compared to last year. Mr. Kent also noted he has concerns there may still be undetected leaks. Mr. Wegele stated that there was a 14.6% water loss before the first Leak Detection Program he also stated that after the leaks were located and repaired, we have now calculated an approximate 6% loss in the system. Chairman Decker noted regarding billing, water was down \$48,000 and sewer was down \$22,000 when comparing all quarterly October billings from 2014 to 2018. Mr. Kent stated he is not looking at the dollar amounts but at the gallons of sewerage hauled and water pumped. Mr. Kent also

stated we may be looking at a 25% revenue loss at the end of the fiscal year due to the decreased water usage caused by vacant houses and rainy climate. Mr. Galletta noted if revenue is down and costs to run the Authority are up when the new budget is being prepared, rates may need to be raised.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Decker, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

SEWER OPERATIONS:

In Mr. Longo's absence Chairman Decker submitted Mr. Wegele's Sewer report.

UPON MOTION duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the Sewer Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

SUPERINTENDENT'S REPORT:

Mr. Wegele reported he is meeting with Mr. Kassover to draft Water Interconnection Agreements with the Borough's of Wanaque, Riverdale and Oakland as required by the Water Accountability Act (WQAA). The Authority currently only has an Interconnection Agreement with Passaic Valley Water Commission.

ATTORNEY'S REPORT:

Mr. Kassover reported he sent the fully signed contract to E.H. Wachs with the expectations they contact Mr. Wegele for the delivery of the equipment.

There was some discussion on the appeal of the North Jersey Police Radio Association Inc. taxes on Tower Road. Mr. Kassover assured the Commissioners and Chairman Decker nothing will affect the Authority.

COUNCIL LIAISON:

Ms. Polidori reported progress.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote Superintendent, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

OLD BUSINESS:

Mr. Galletta inquired if the Authority has turned off the water for the towns tennis court and fields due to possible freezing during the fall/winter season. Mr. Wegele stated they have all been taken care of.

Mr. Kent thanked the Authority for helping the PLYRO at Carlough Field to resolve the backup of the holding tank pumping system. Mr. Kent noted the holding tank is not the Authority's responsibility. Mr. Wegele stated PLYRO is responsible to maintain the system. PLYRO is paying the Authority in installments for the installation of the holding tank and the connection to our sewer line for the onsite restrooms.

CORRESPONDENCE:

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Chairman Decker presented correspondence for discussion on items 1 through 2.

Chairman Decker also noted about the 2018 dividend that will be applied as credit against 2019 assessment installment for the JIF.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote items 1 through 2 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:46pm.

Vote: Ayes	Decker, Carroll, Galletta, Kent
Nays:	None
Absent:	Longo

Prepared by: Mary Read

Respectfully submitted by

Neal Galletta, Secretary