

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday November 21, 2016.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 17, 2016 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday November 21, 2016. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Lawrence DeMaio  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Councilman Baig

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on October 17, 2016 were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	None
Abstain:	Galletta

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers for November	\$58,458.19
Additional Expenses for October	6,862.47
Hospitalization for November	28,989.99
Operating Payroll/Gross October	82,174.38
Social Security for October	5,175.66
Meter Deposit Refund for October	<u>0.00</u>
	\$181,660.69

**Capital:**

Pete's Concrete & Masonry	2,400.00
Alaimo Group	11,570.00
Precision Electric Motor Works Inc.	<u>5831.22</u>
	\$19,801.22

**NJEIT:**

Hawkins Delafield & Wood LLP	\$25,423.71
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**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that we are halfway through the fiscal year and all looks good financially.

**PERSONNEL:**

Mr. DeMaio made a motion to approve the annual Christmas bonus for the employees.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Christmas bonus was approved.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker reported progress.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted there have been a lot of request for homeowner's water to be turned off/on at the curb for plumbing repairs.

Mr. Galletta also noted the water pumping numbers are standard for the month.

Mr. Decker noted October's 4th quarter billing has been the highest billing quarter for water the Authority has ever had and second highest for sewer.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote the Water Operations Report was accepted

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and questioned if it was ever determined what caused the sludge thickener VFD to malfunction. Mr. Wegele stated that Roberge Electric was contacted to run a systems check.

Mr. Longo also inquired about the Grease and Oil sampling test results Mr. Wegele stated that he should have the results in the next week and a report will be submitted.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**OPERATIONS MANAGER'S REPORT:**

Mr. Wegele noted that a lot of the following project were completed in the past couple weeks, all the manholes on Wanaque Avenue were replaced, a leaky valve on Wanaque Avenue in front of Mack's restaurant was replaced and a leaky service line on the intersection of Wanaque Avenue and Babcock Place was also replace.

Mr. Wegele noted the crew worked through the night to complete and replace the valve and service line on Wanaque Avenue.

**ATTORNEY'S REPORT:**

Mr. Kassover reported progress.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Operations Managers and Attorney's Report were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

Mr. Decker noted that a letter dated November 4, 2016 from the NJ Department of Community Affairs regarding the 2016 Audit Report and the Corrective Action Plan was referred to Mr. Cuva who has addressed it with the State. The issue was a missing account number that the State failed to provide.

Mr. Decker also noted we have a JIF credit toward next year’s bill.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote items 1 through 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:33pm.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Prepared by: Mary Scanlan

Respectfully submitted by:

Lawrence DeMaio, Secretary

**CORRESPONDENCE:**

1. A letter dated November 4, 2016 from the State of New Jersey Department of Community Affairs to Chairman Decker regarding the 2016 audit report for the Authority. The letter was referred to Mr. Cuva.
2. A letter dated November 10, 2016 from the New Jersey Authorities Joint Insurance Fund to the Authority enclosing a form to be signed by Chairman Decker to either apply the annual dividend to our insurance bill or received a check. Chairman Decker chose to have the dividend applied.

