

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on May 17, 2021.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated May 13, 2021, gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, May 17, 2021. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
Tim Troast
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Jennifer Polidori Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the minutes from the Regular Meeting April 19, 2021, were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

Chairman Carroll would like to go forward with the Network Intrusion Test. Chairman Carroll will review and sign the proposal. Chairman Carroll will then have Mr. Wegele contact the company to start running tests.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote Chairman Carroll's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for May	\$ 86,634.75
Additional Expenses for April	\$ 1,136.88
Hospitalization for May	\$ 25,319.06
Operating Payroll/Gross April	\$ 113,637.20
Social Security for April	\$ 6,705.35
Meter Deposit Refund for April	<u>\$ 135.00</u>
TOTAL	\$233,568.24

CAPITAL:

Visual computer Solutions	\$11,486.45
Alaimo Group	\$277.50
Jeffrey Kassover	<u>\$615.50</u>
TOTAL	\$12,379.15

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and to adopt the Authority's budget was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

PERSONNEL:

Mr. Troast reported that the Employee Committee is requesting an approval of a 1.3% COLA (cost of living adjustment) increase effective June 1, 2021. Mr. Troast and Mr. Kent feel this increase is not necessary because the cost-of-living increase is added within the 4% contractual increase. Mr. Troast stated he had a conversation with Mr. Wegele to preserve the COLA increase for merit increases or incentives. Mr. Troast noted he is in favor of any employee furthering their education to receive an increase in salary. Mr. Galletta stated that the

COLA increase is in the contract at the discretion of the Authority's Commissioners and requires a vote every year along with the annual contract increase. Mr. Kent noted the Authority needs to stay competitive with the employee salaries in order to retain them however, he still feels the additional COLA increase is not warranted. Chairman Carroll stated that he would like to review the COLA in the next contract negotiations.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Personnel report and the 1.3% COLA increase was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele's Water Report and asked Mr. Wegele to report on the work being performed at Well # 3 and its status. Mr. Wegele stated that the variable frequency drive (VFD) at Well # 3 needed to be replaced due to a short in the well pump electric motor. Mr. Wegele added that he believes the VFD malfunction was due to contact with water shortly after installation from a frozen pipe. Mr. Wegele noted that the well is currently operating with a new VFD and a loaner electric motor from the contractor. The electric motor that was removed from the well is being checked for damages and to determine whether it is cost effective to be rebuilt. Mr. Kent inquired if the Spring Hydrant Flushing was completed Mr. Wegele noted that the evening Hydrant Flushing has been completed and we began the daytime private development Hydrant Flushing Program. Mr. Kent noted water pumping for April was slightly behind from last April however, water pumping is on the up from last year. Mr. Galletta inquired about if all the hydrants have markers. Mr. Wegele stated not all the hydrants are marked yet but, he does plan on getting them all marked within 3 years.

UPON MOTION duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote the water report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WASTEWATER OPERATIONS:

Mr. Longo submitted Mr. Wegele's monthly Wastewater Operations report and reported progress.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Galletta, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll congratulated Mr. Wegele on the letter of recognition from Al Evangelista thanking Mr. Wegele and the Authority for being a tremendous help and asset for the Office of Emergency Management and the Fire Department.

SUPERINTENDENT'S REPORT:

Mr. Wegele reported that on May 13, 2021, he, Commissioner Galletta, Billy Doty, Chuck DeVore, and Elias Sweeney met with Crew Engineers to go over an agenda of items for Crew to get involved with the Authority. Mr. Wegele stated that one the first things he would like Crew Engineers to do, is to perform flow testing at North Sewage Station. The pump station flow test will determine the size of the pumps needed for an upgrade and whether an NJDEP permit will be required. Mr. Wegele noted the Authority may have to apply for a permit with the DEP for a possible upgrade at North Station. Mr. Wegele stated that the Authority is calculating and factoring in possible new construction projects that could also increase the North Station capacity. Mr. Wegele also reported that there was a discussion with Crew Engineers regarding future treatment options for all the Wells. The treatment could involve dioxane 1, 4, PFNA's PFOA's and sodium removal. Mr. Wegele is required to send correspondence with the NJDEP regarding the Authority's proposed solution to high sodium levels. Mr. Wegele stated that our sodium levels exceed the recommended upper limit (RUL) but, this does not pose a health risk and is not a NJDEP violation. Mr. Wegele noted there is a blending technique that could be used to dilute the high sodium levels at Well # 3. Mr. Wegele also stated that Lidl grocery store, located in the Pompton Lakes Towne Square, has paid for all their connection fees and are completely connected to the Authority's water and sewer systems. They have also been provided with their water meter. Mr. Kassover inquired about the Sludge Contract that is due to expire July 31, 2021. Mr. Wegele will need to prepare the Bid specifications and Mr. Kassover will publish the Notice to Bidder.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Troast, and upon roll call vote the publication of the 2-year sludge contract specifications and Notice to Bidder and Superintendent's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

ATTORNEY’S REPORT:

Mr. Kassover reported that he prepared and had the Notice to Bidders published for the Lower Twin Lakes Dam Project. The bid opening date will be on June 1, 2021, at the Authority at 10:00am. Mr. Kassover noted that he contacted Alaimo to reach out to anyone that may miss the opportunity to bid for the Lower Twin Lakes Dam. Mr. Kassover noted that he will follow up with Alaimo Group about a week before the bid opening to see how many contractors have requested the bid specs. Mr. Kassover stated that he, Mr. Wegele, and Michael Cristaldi from Alaimo Group will be attending the bid opening. They will go through the bids to make a recommendation. Mr. Kassover also reported that he finalized the Developers Agreement for the Meridia Pompton Lakes 261, Urban Renewal, LLC project. Mr. Kassover worked to get the Developers Agreement to appear on title ahead of any mortgage or lien agreement. Mr. Kassover noted that Chairman Carroll and Secretary Mike Longo have signed the Developers Agreement. Mr. Kassover will overnight the Agreement to the title company, and they will go forward with the closing. Mr. Kassover noted once Meridia Pompton Lakes 261, Urban Renewal, LLC receives their first construction permit from the Borough, the Developer will pay the initial connection fee payment and the balance will be paid within 19 quarterly payments. Mr. Kassover noted that he also received the signed Developers Agreement for 9 Hamburg Turnpike, including a check for the full payment of the connection fees. Mr. Kassover noted the property owner and the engineer for the Ice Cream station met with Mr. Wegele inquiring about relocating a manhole. The manhole is located on the Ice Cream Station’s private property, and they would like it moved to the pond hole. Mr. Kassover stated after speaking with Mr. Wegele and Chairman Carroll, he prepared a letter stating they do not object to moving the manhole. However, the Authority cannot give permission to move the manhole to any public property. They will need to contact the Pompton Lakes Borough for their approval. Mr. Kassover noted he will prepare and publish the Notice to Bidders for the 2-year Sludge Contract.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Attorney’s report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

COUCIL LIAISON:

Councilwomen Jennifer Polidori reported progress.

OLD BUSINESS:

Mr. Kent inquired about the meter that froze at Joe Grill Field. Mr. Kent would like to get a better protocol regarding turning on the water too early in the season to avoid freezing. Mr. Wegele stated that the town/school board will turn the water on early in the season and it will cause an annual freezing of the meter. Mr. Wegele noted the Authority will be removing the meter and will not install it again until mid-spring to avoid freezing. Mr. Wegele also noted the Authority is still trying to locate a service line leak at Carlough field. Mr. Wegele has called in a Leak Detection Service to locate the leak exactly.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 6.

There was some discussion on the correspondence.

UPON MOTION duly made by Mr. Troast and seconded by Chairman Carroll, and upon roll call vote items 1 through 6 was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Troast inquired as to when the Authority will reopen to the public with the new CDC guidelines due to Covid 19 since the Borough Hall is reopening on June 1, 2021. Chairman Carroll would like to wait until the June 21, 2021, meeting to decide on a reopening date.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:47pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary