

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on May 18, 2020.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends, and the Administrator of Pompton Lakes, dated May 13, 2020 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, May 18, 2020. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone/video conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
Tim Troast (arrived at 6:10pm)
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
William Baig Council Liaison

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta, and upon roll call vote the minutes from the Regular Meeting held on April 20, 2020 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	Troast
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported the Pompton Lakes Mayor and Council has approved the 2% increase for the Authority's Chairman and Commissioners for the new fiscal year. Chairman Carroll also reported he will continue to keep the Authority's Administrative office closed and continue alternating shifts until further notice due to the Covid19 pandemic. Chairman Carroll will also continue the Video/phone conference for the June 15, 2020 meeting.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote the Chairman's report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	Troast

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for May	\$ 36,884.62
Additional Expenses for April	\$ 1,125.74
Hospitalization for May	\$ 23,727.90
Operating Payroll/Gross April	\$ 106,196.96
Social Security for April	\$ 6,282.76
Meter Deposit Refund for April	<u>\$ 263.50</u>
TOTAL	\$174,481.48

CAPITAL

10-75 Emergency Vehicles	\$4,533.44
Alaimo	<u>12,740.00</u>
TOTAL	\$18,273.44

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Finance Report was accepted.

Mr. Galletta also noted bills for May will continue to come in. Those bills will be considered Old Fiscal year bills as of June 1, 2020.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	Troast

PERSONNEL:

In the absence of commissioner Troast, Chairman Carroll reported that Terryann Williams has completed her final college courses and will be receiving her Associates Degree in Biology. Terryann is now eligible, by NJDEP Regulations to be moved to the position of Laboratory Manager. Chairman Carroll is requesting a vote of an increase of \$10,000 to Terryann’s annual salary effective June 1, 2020. Chairman Carroll also reported the Employee Committee is requesting an approval of 1.5% COLA (cost of living adjustment) increase effective June 1, 2020.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote the Personnel report an increase in Terryann Williams salary and the 1.5% COLA increase was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	Troast

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele’s Water Report and inquired if the NJDEP is still forbidding any water turned offs due to Covid19. Mr. Wegele stated yes, it is still in affect he is unaware to when that will change. Mr. Wegele noted all residents that are a quarter behind in their water bill were hand delivered a letter with their past due amount and letting them know water service will not be discontinued at this time. The Authority will continue to bill all accounts 1.5% monthly interest.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll, and upon roll call vote the water report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WASTEWATER OPERATIONS:

Mr. Longo submitted Mr. Wegele’s monthly Wastewater Operations report and reported progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that the bid package for Contract 03-20 East Pond Hole Sewer Replacement must be received by June 3, 2020 and the bid opening will take place on June 5, 2020 at 10:00am at the Authority. Joining Mr. Kassover will be Mr. Wegele and Mike Cristaldi, P.E. of Alaimo Engineering. Mr. Kassover believes there are 3 contractors that have expressed interest in the bid so far.

COUNCIL LIAISON:

Mr. Baig reported the town is investigating possible redevelopment in the Town Square Shopping Center.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Troast, and upon roll call vote the Superintendents, Attorney and Council Liaison reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 5.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote items 1 through 5 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:20pm.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary