

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Wednesday May 24, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated April 19, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Wednesday May 24, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Neal Galletta
Lloyd Kent
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

ABSENT:
Kevin P. Carroll
Michael Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular Meeting held on April 17, 2017 were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

Chairman Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for May	\$78,614.82
Additional Expenses for April	\$26,181.35
Hospitalization for May	\$28,906.56
Operating Payroll/Gross April	\$80,160.98
Social Security for April	\$5,768.78
Meter Deposit Refund for April	<u>\$135.00</u>
	\$219,767.49

CAPITAL:

Alaimo Group	\$1,305.00
Metal Supermarket	\$923.70
North American UV Inc.	<u>\$6,920.00</u>
	\$9,148.70

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

Mr. Decker noted that May 31, 2017 will be the end of the fiscal year 2016/2017 and sludge removal stayed within budget as he thanked Mr. Wegele for a job well done with managing and keeping the cost down.

Mr. Decker also noted the year end budget looks good.

PERSONNEL:

Mr. Decker noted as of June 1, 2017 all employees will receive a 4% increase according to the Authority's Employee Contact.

Mr. Decker noted there will be 4 merit increases to the following employees.

Billy J. Doty - \$42.00 per hour

John Pietrowski - \$30.00 per hour

Terryann Williams - \$25.00 per hour

Michael Primavera \$29.00 per hour

Mr. Decker also stated due to the retirement of Mrs. Kathleen Shortway the office will be hiring Justine Michaele Fernicola as a full time employee as of June 1, 2017, with a 30 day probation period. Justine's starting rate will be \$14.00 per hour she is currently making \$12.00 per hour as a part time employee.

Mr. Wegele noted Justine went through an employee physical and drug screening.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Galletta and upon roll call vote to approve all raises and the hiring of Justine Fernicola as a full time employee were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

INFRASTRUCTURE AND FACILITIES:

Mr. Kent stated there will be redevelopment of apartments located at 229-231 Wanaque Ave. These apartments will consist of (4) one bedroom apartments and (4) two bedroom apartments. Mr. Kent stated that Mr. Wegele did reply to the developers that there is capacity for the added construction.

Mr. Kent also noted he had a productive meeting with Mr. Wegele on May 4, 2017 they discussed the overall facilities and possible repairs in the future. Mr. Kent also hopes to meet with Mr. Cuva sometime in June.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Decker and upon roll call vote Infrastructure and Facilities and were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a standard month with repairs.

Mr. Galletta noted the MUA personnel seem to always be ready for homeowners that request their water to be turned off at the curb due to plumbing repairs. Mr. Galletta noted this service is free of charge when most towns do charge.

Mr. Galletta reported hydrant flushing was completed with no issues noted.

Mr. Galletta reported on April 25, 2017 there was an interconnection test between Passaic Valley Water Commission and the Authority. The test is conducted on an annual basis as required by the NJDEP should the situation arise were PVWC would have to supply the Authority with potable water in an emergency. Mr. Wegele stated the test went well.

Mr. Galletta also stated it was a standard month for pumping water.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Decker and upon roll call vote Water Operations Reports were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

SEWER OPERATIONS:

In Mr. Longo's absence Mr. Decker submitted Mr. Wegele's sewer report. Mr. Wegele also noted there was a number of sewer blockages on Ringwood Avenue at the intersection of Wanaque Avenue. It was determined the blockages were caused by heavy grease in the system. All grease producing businesses were sampled due to the blockages and will be surcharged if necessary.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Sewer Operation Report was accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported the Sludge Hauling contract is due to go out to bid and referred to Mr. Kassover to report. Mr. Wegele also stated that the 5 year Sludge Disposal contract with PVSC is due for renewal August 1, 2017.

ATTORNEY'S REPORT:

Mr. Kassover noted the Sludge removal contract will expire as of July 31, 2017. Mr. Kassover will get the publication out as soon as possible on receiving bids for the Sludge Removal Contract

Mr. Kassover stated he will notify all parties for the change of the June meeting from June 19, 2017 to June 26, 2017.

Mr. Decker requested Mr. Kassover to prepare a resolution for a 3% increase for all Commissioners and Chairman's salaries. Mr. Kassover stated the office should be able to prepare that resolution to present to Mayor and Council.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Attorneys Report and a 3% increase to the Commissioners and Chairman's salary were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

COUNCILMAN LIAISON:

Mr. Barranco reported progress.

CORRESPONDENCE:

Chairman Decker presented correspondence 1-5 for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote items 1 through 5 were accepted.

Vote:

Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:55pm.

Vote: Ayes	Decker, Galletta, Kent
Nays:	None
Absent:	Carroll, Longo

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

1. Letters dated April 19, 2017 from Jeffrey M. Kassover to Mrs. Elizabeth Brandsness Clerk, Borough of Pompton Lakes, Herald News and the Suburban Trends advising that the Authority's May, 2017 regular meeting, originally scheduled for Monday May 15, 2017, will be held on Wednesday, May 24, 2017.
2. A letter dated April 21, 2017 from Ferraioli, Wielkocz, Cerullo & Cuva to the Division of Local Government Services Bureau of Authority Regulation enclosing two copies of the Pompton Lakes Municipal Utilities Authority's Introduced Budget for the fiscal year of June 1, 2017 to May 31, 2017.
3. A letter dated May 8, 2017 from the State of New Jersey Department of Environmental Protection to the Authority regarding New Jersey Environmental Infrastructure Financing Program (NJEIFP) State Project No. S340636-08 Contract 131 – Clarifier Mechanism Replacements.
4. A letter dated May 12, 2017 from Auditors, RSM US LLP, to George Decker, Chairman regarding loan number - S340636-08A/B. Referred to Paul Cuva.
5. A memo dated May 17, 2017 to Lloyd Kent from John F. Wegele regarding redevelopment of apartments at 229-231 Wanaque Ave they will consist of (4) 1 bedroom apartments and (4) 2 bedroom apartments.