

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held via telephone conference call at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on March 15, 2021.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated March 11, 2021 gave notice that the Regular Meeting of the Authority would be held at 6:00pm Monday, March 15, 2021. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey via telephone conference call. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
Tim Troast
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Jennifer Polidori Council Liaison

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the minutes from the Regular Meeting and Reorganization Meeting held February 17, 2021 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

Chairman Carroll reported to appoint Crew Engineers as a second Consulting Engineer to the Authority, to serve until the next Reorganization Meeting of the Authority. Mr. Kassover read for the record the Resolution to go into effect as of March 15, 2021.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote to appoint Crew Engineers as the second Consulting Engineer was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Chairman Carroll also reported that he met with Mr. Troast, Mr. Wegele, Mr. Doty, and a representative of Crew Engineers to discuss a risk analysis on the Authority's systems. Chairman Carroll also noted that Mr. Wegele received an email from the EPA also requiring such an analysis to be done. Crew Engineering is currently working with several other systems on risk analysis similar to the Authority's.

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for March	\$ 202,269.23
Additional Expenses for February	\$ 80,110.94 – includes debt service payments.
Hospitalization for March	\$ 25,319.06
Operating Payroll/Gross February	\$ 90,311.02
Social Security for February	\$ 5,261.31
Meter Deposit Refund for February	<u>\$ 363.50</u>
TOTAL	\$404,535.06

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

Mr. Galletta also read a resolution to introduce the Pompton Lakes Utilities Authority budget for the fiscal year, June 1, 2021 to May 31, 2022, to be submitted to the state for approval.

UPON MOTION duly made by Mr. Galletta and seconded by Chairman Carroll, and upon roll call vote the resolution to introduce the new fiscal year, June 1, 2021 to May 31, 2022, budget was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

PERSONNEL:

Mr. Troast report that employee, Elias Sweeney, has successfully passed the NJDEP Wastewater Treatment Exam. Mr. Sweeney will now have an S2 Operators License. Mr. Troast will approve Mr. Wegele's recommendation to give Elias Sweeney a salary increase effective April 5, 2021.

UPON MOTION duly made by Mr. Troast and seconded by Mr. Galletta, and upon roll call vote the salary increase for Elias Sweeney was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Superintendent, Mr. Wegele's, Water Report and reported that he received a memo from Operation Manager, Billy Doty, stating that the NJDEP has reduced monitoring for PFOA's at Wells #1 & #2 to one sample tri annually (every three years). Mr. Kent also noted this would be a significant reduction in analysis fees. Well #3 will remain on the same monitoring schedule due to PFOA detection, even though it is under the Maximum Limit. Well #3 is currently on a quarterly monitoring schedule. Mr. Kent also reported that Mr. Wegele has registered and submitted requested information regarding the Water and Sewer Systems to the New Jersey Water Check. This will give access for the public to obtain information on the Water and Wastewater systems throughout the State of New Jersey. Mr. Kent

noted the Authority has purchased an additional 50 fire hydrant markers that will be installed throughout the Borough. The fire hydrant marker locations are recommended by the Pompton Lakes Fire Department. Mr. Wegele noted the Authority will continue to purchase and install the fire hydrant markers until all the hydrants are marked, this may take up to three years. The purpose for the fire hydrant markers is for rapid location during fire emergencies and to avoid damage by snowplows or vehicles during heavy snow events. Mr. Kent inquired who pays for the repairs if a hydrant does get damaged by a plow or vehicle. Mr. Wegele noted he bills the condo associations, private complexes, or the vehicle operator directly. Mr. Wegele stated the fire hydrants within the private developments are damaged most frequently. Mr. Kent also inquired about a contractor that demolished a building on Lenox Avenue and was using the fire hydrant without approval. Mr. Wegele noted the contractor came to the Authority with a payment for construction water use. Mr. Kent noted this contractor is also involved with the entire Meridia Capodagli project and the Authority should make sure he goes through the proper procedures with the Authority's requirements. Mr. Wegele noted he has also contacted the building inspector to insure it does not happen again. Mr. Kent also noted water pumping is still going up from last year, which is positive.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Troast, and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

WASTEWATER OPERATIONS:

Mr. Longo submitted Superintendent, Mr. Wegele's, Wastewater reported progress.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT:

Mr. Wegele reported that on March 12, 2021 a preconstruction meeting for the East Pond Hole Sewer Main replacement project was held at the project site. John Garcia Construction,

Michael Cristaldi PE, Billy Doty, Chuck Devore, and John Wegele were present at the meeting. During the meeting it was concluded that it was not necessary to replace all the precast manholes. This will equate to a savings of approximately \$12,000 of the project. John Garcia anticipates the project starting within the next few weeks. Mr. Wegele also noted this project will be between the hours of 10pm and 6pm. There will be barricades placed to block the entrance to the Pond Hole during those hours.

ATTORNEY’S REPORT:

Mr. Kassover reported that he prepared a notice to be published for the appointment of Crew Engineers. The notice will be published on March 19, 2021. Mr. Kassover also reported he received the updated Employee Handbook and Personnel Manual from Mr. Wegele. Mr. Kassover noted he, Mr. Wegele, and Mrs. Read took a webinar regarding Personnel Manual and Employee Handbook overview requested by the JIF (Joint Insurance Fund). This webinar was very informative. Mr. Kassover will review the Authority’s Employee Handbook and Personnel Manual and make sure all twenty required revisions are complete. Mr. Kassover will complete the check list of all the requirements and sign off on it and send it back to the JIF.

UPON MOTION duly made by Chairman Carroll and seconded by Mr. Galletta, and upon roll call vote the Superintendent and Attorney reports were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

COUCIL LIAISON:

Councilwomen Jennifer Polidori reported progress.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 4.

UPON MOTION duly made by Mr. Kent and seconded by Chairman Carroll, and upon roll call vote items 1 through 4 were accepted.

Vote:

Ayes	Carroll, Galletta, Longo, Kent, Troast
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40pm.

Vote:	Ayes	Carroll, Galletta, Longo, Kent, Troast
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Michael Longo, Secretary