

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday March 20, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday March 20, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Neal Galletta  
Michael Longo  
Lloyd Kent  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Councilman Barranco

Mr. Galletta noted there was a correction in the minutes from the meeting held on February 27, 2017. Mr. Galletta reported page number 7748 should have read it was the second highest January for water being pumped in six years.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the minutes from the Regular and Reorganization Meeting held on February 27, 2017 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Operating/Vouchers for March	185,756.09
Additional Expenses for February	9,727.42
Hospitalization for March	28,906.56
Operating Payroll/Gross February	83,486.70
Social Security for February	6,023.26
Meter Deposit Refund for February	463.50
	<u>\$314,363.53</u>

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker noted the annual Budget for 2016/2017 is being prepared by Mr. Cuva and will be presented at the April 17, 2017 meeting.

**PERSONNEL:**

Chairman Decker noted that Office Manager Ms. Shortway will be retiring as of July 1, 2017.

**INFRASTRUCTURE AND FACILITIES:**

Mr. Kent would like to set up a meeting with Chairman Decker to discuss his position and what it entails for Infrastructure and Facilities.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted that a hydrant was repaired on Ringwood Ave.

Mr. Galletta inquired if the water was restored at 658 Lincoln Avenue. Mr. Wegele stated the water was off due to a number of leaks inside however the water has since been restored.

Mr. Galletta also stated it was an average month for water being pumped.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent and upon roll call vote the Personnel, Infrastructure and Facilities and Water Operations Reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's report and inquired about 33 Mandeville Street that had a sump pump in the basement hooked up to a sewer lateral. Mr. Wegele stated it has since been removed. Mr. Wegele also stated that a sump pump hooked up to the sewer line use to be very common years ago.

Mr. Longo also inquired about Lakeside School's cafeteria having a bad grease trap that created a smell of sewage. Mr. Wegele stated the trap was cleaned and functioning properly now.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Sewer Operations Report was accepted

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported they have started working on the new Water Quality Report for 2016/2017 it should be completed in the next couple months.

**ATTORNEY'S REPORT:**

Mr. Kassover noted that the Appointment of Professionals was published on March 5, 2017.

Mr. Kassover also noted he mailed a letter of termination to the Authority's Wastewater Operations Consultant Timothy Newton the letter states his termination date of May 31, 2017. Mr. Newton must sign the letter and return it back to Mr. Kassover.

**COUNCILMAN LIAISON:**

Mr. Barranco reported progress.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent and upon roll call vote the reports for Operations Manager, Attorney and Council Liaison were accepted

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**OLD BUSINESS:**

Chairman Decker reported Lee T. Purcell dropped off a document that will need to be filed with Mike Curley at the Department of Environmental Protection. It is to sign off on the one year performance for the replaced Clarifiers.

Mr. Carroll inquired about a voucher that came from the Sheriff's Department that entailed traffic control for Ringwood Avenue and Locust Street. Mr. Wegele stated there was a sewer blockage and when the town cannot provide an officer to direct traffic the town will call the Sheriff's Department for assistance.

**CORRESPONDENCE:**

Chairman Decker discussed correspondence #2 regarding total savings on Bond Series 2012A that was refinanced at a lower rate.

Chairman Decker presented correspondence 1-2 for discussion.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote items 1 and 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**NEW BUSINESS:**

Chairman Decker noted there is a New Jersey Environmental (wastewater) meeting in Atlantic City in May if any of the Commissioners would like to attend.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40pm.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

**CORRESPONDENCE:**

1. A letter dated March 8, 2017 from Theophilus Ashie, Environmental Specialist from the Department of Environmental Protection (DEP) to John F. Wegele, Operations Manager regarding A Compliance Evaluation and Assistance Inspection of the Authority Sanitary Collection System that was conducted on March 6, 2017 and found to be satisfactory.
2. A letter dated March 10, 2017 from Daniel M. Kennedy NJDEP Assistant Commissioner to Chairman Decker to inform him about the total savings on Bond Series 2017A.