

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday July 17, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00 on Monday July 17, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Michael Longo
Lloyd Kent
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the minutes from the Regular Meeting held on June 26, 2017 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Chairman Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for July	\$288,000.41
Additional Expenses for June	\$1,549.39
Hospitalization for July	\$28,906.56
Operating Payroll/Gross June	\$108,732.15
Social Security for June	\$7,927.49
Meter Deposit Refund for June	<u>\$0.00</u>
	\$435,116.00

CAPITAL:

Alaimo Group

\$7,675.25

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

PERSONNEL:

Mr. Decker proposed to the Commissioners pending promotions that if approved, would take place on September 1, 2017 to Mr. John Wegele as Superintendent and Mrs. Mary Read as the Office Manager.

INFRASTRUCTURE AND FACILITIES:

Mr. Kent noted that he was present during a tour of the Pompton Lakes MUA facilities with Mr. Wegele and Nick Infantino of Solar Home Company. Mr. Infantino determined that the only areas that could be utilized for solar panels would be the Authority's parking area and above the treatment plant works (Clarifiers, Aeration Basins etc). Mr. Kent stated that the roof tops of the Wastewater treatment buildings cannot be used for solar due to the number of exhaust fans on the roofs. Mr. Infantino will review the Authority's options with their engineer and contact the Authority at a future date with possible options.

Mr. Kent noted the Tower Audit is in process and he will meet with Terry Ann Wheeler When she returns to the Authority to finalize the Audit.

Mr. Kent inquired as to what types of gases the Authority's monitors detect. Mr. Wegele stated that the Authority has two portable units and they are used for the detection of oxygen levels, methane and hydrogen sulfide.

Mr. Kent noted that the annual E JIF inspection was performed at all the Authority's facilities. Mr. Kent inquired to Mr. Wegele what the conclusion of the inspection was. Mr. Wegele stated that the inspector has only one suggestion which was to have a spill protection program in writing. Mr. Wegele also stated that there is a spill protect including alarms and periodic pressure testing on all the above ground fuel tanks, but we did not have a written plan in place. However, the Authority has now implemented a written spill protection plan.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Infrastructure and Facilities Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted it was a standard month with repairs.

Mr. Galletta noted that water pumping for June was the second best month in the past 7 years.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the Water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted standard maintenance for the month.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Sewer Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported they are still waiting for the 5 year contract with Passaic Valley Sewage Commission (Sludge Disposal) to contact the Authority, the contract expires August 1, 2017. Mr. Decker inquired to Mr. Kassover if they do not contact the Authority does the current contract still stand. Mr. Kassover stated yes the rates will remain the same.

ATTORNEY’S REPORT:

Mr. Kassover reported that he sent out notices to the unsuccessful bidders for Contract No. SL-17-19 Removal and Disposal of Sludge. The Sludge contract between R&D Trucking (Successful Bidder) and the Authority was sent and to be signed and returned. Mr. Kassover also noted he received the performance bond from R&D Trucking and the contract can now be signed by Chairman Decker and Secretary Neal Galletta. Mr. Kassover stated he will also return the bid security deposit documents to the second and third bidder now that the contract has been awarded to RD-Trucking.

Mr. Kassover also reported that there is an ongoing tax assessment and reevaluation for the T-Mobile Tower and the Police Radio Tower. Mr. Kassover stated that he advised the tax assessor they can receive the information request from ACF (American Communications Facilities) and North Jersey Police Radio Association, Inc. (NJPRA). Mr. Kassover also noted he informed the assessor the Authority pays the quarterly taxes on the Tower and will get reimbursed from ACF and NJPRA.

COUNCILMAN LIAISON:

Mr. Barranco reported progress.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Operations Manager, Attorney and Councilman’s Reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

CORRESPONDENCE:

Chairman Decker presented correspondence 1-3 for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote items 1 through 3 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSSINESS:

Chairman Decker noted about attending the League of Municipality Meeting in Atlantic City coming in November 2017. Mrs. Read will need a head count in order to register anyone that would like to attend.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40pm.

Vote:	Ayes	Decker, Carroll, Galletta, Longo, Kent
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

CORRESPONDENCE:

1. A letter dated June 29, 2017 from Jeffrey M. Kassover to R-D Trucking, Inc. regarding they have been awarded the bid for Contract No. SL-17-19 Removal and Disposal of Sludge.
2. A letter dated June 20, 2017 from John F. Wegele to the Division of Water Supply and Geoscience Water Supply Operations Element Bureau of Safe Drinking Water regarding the completed 2017 Consumer Confidence Report (CCR) Certification.
3. A letter dated July 7, 2017 from Jeffrey M. Kassover to Michael Barker Tax Assessor at the Borough of Pompton Lakes regarding the submittal of the Revaluation questionnaire that was completed by American Communications Facilities for the Cellular Tower.