

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday July 21, 2014, 2014.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 20, 2014 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday July 21, 2014. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

**PRESENT:**

George D. Decker  
Kevin P. Carroll  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
John Black (Engineer)  
Councilman Kent (attended the workshop)

**ABSENT:**

Lawrence DeMaio

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on June 23, 2014 were accepted.

**Vote:**

Ayes	Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio
Abstained:	Decker

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$275,509.70
Additional Expenses for June	3,122.24
Hospitalization for July	26,014.62
Operating Payroll/Gross June	78,261.66
Social Security June	4,786.73
Meter Deposit Refund June	<u>257.00</u>
	\$387,951.95

**CAPITAL:**

Lee T. Purcell Associates	\$ 5,630.00
Alaimo Group	14,000.00
Hayes Pump, Inc.	2,027.20
Salomone Brothers, Inc.	7,800.00
Artistic Fence Co.	2,815.00
Bolkema Fuel Co.	7,383.26
John W. Kennedy Co. Inc.	<u>46,545.31</u>
	\$86,200.77

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

Mr. Decker noted that a Certificate of Deposit with TD Bank which is for escrow funds matured in June and Mr. Decker authorized TD Bank to roll it over for another 18 months.

**PERSONNEL:**

In Mr. DeMaio's absence Mr. Decker read a memo from Mr. Wegele and reviewed by Mr. DeMaio requesting an hourly raise of \$2.00 for the seasonal employee Harold Van Dermark effective July 1, 2014. Also Shawn Jennings started July 15, 2014 as a seasonal employee at an hourly rate of \$10.00.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the personnel actions were approved.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker reported that he met with Mr. Kassover and Mr. DeMaio regarding the Solar Project.

Mr. Decker reported that Alaimo Group has submitted the permit application to the NJDEP for the Twin Lakes Dam restoration and alternative plan.

Mr. Decker also reported that the above ground fuel storage tanks are installed and operational.

## **WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted normal maintenance along with some fire hydrants

Mr. Galletta reported that water consumption is still higher by 9.6% from 2012 and 13% from 2013.

Mr. Decker noted that the July bill will be the first billing for some summer months using the new water rates.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote the Water Operations Report were accepted.

### **Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

## **SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele's Sewer Report and noted general maintenance and a few minor alarms.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the Sewer Operations Report were accepted.

### **Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

## **OPERATIONS MANAGER'S REPORT:**

Mr. Wegele reported progress.

## **ATTORNEY'S REPORT:**

Mr. Kassover reported that we received RFQ's (Request for Qualifications) for the Solar Project and he met with Mr. Tossi and Mr. Decker to begin reviewing them. Mr. Decker noted that phone calls from companies regarding this project have been directed to Mr. Kassover. Mr. Kassover stated that this is the early stage of this project which allows the Authority to talk to experts in this field to help us decide if we want to move forward with this project. The next phase would be to actually send out bids for power purchase agreements.

There was a discussion as to who owns the property adjacent to the Authority's property which would be used for the Solar Project. Mr. Kassover believes that the NJDEP owns the property under Blue Acres.

Mr. Kassover reported that he received and responded to the letter from Paul Cuva regarding the annual audit.

**ENGINEER'S REPORT:**

Mr. Black reported that he will be scheduling the pre-construction meeting for the generator and he and Mr. Doty will meet with the contractor.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the reports for the Operations Manager, Attorney and Engineer were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

**CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote items 1 through 7 with the addition of item No. 8 which is a letter dated July 18, 2014 from Paul Cuva to Mr. Decker asking that the Attorney's letter be forwarded to Mr. Kassover regarding the annual audit were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

**NEW BUSINESS:**

Mr. Decker noted that the next meeting of the Authority is scheduled for August 18<sup>th</sup> and the September meeting is September 22<sup>nd</sup> which is his birthday.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:30pm.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Prepared by: Kathleen Shortway

Respectfully submitted by:

Lawrence DeMaio, Secretary

