

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday, July 22, 2013.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated July 5, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday July 22, 2013. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin P. Carroll  
Lawrence DeMaio  
Neal Galletta  
Michael Longo  
John Wegele (Operations Manager)  
Jeffrey M. Kassover (Attorney)  
Councilman Baig

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on June 17 2013 were accepted.

**Vote:**

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None
Abstain:	Decker

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Mr. Carroll presented the following bills for approval:

Operating voucher	\$250,184.57
Additional Expenses for June	2,036.13
Hospitalization for July	23,819.70
Operating Payroll/Gross June	76,337.89
Social Security June	5,756.49
Meter Deposit Refund June	514.00
	<u>\$358,648.78</u>

**CAPITAL:**

Altona Custom Metal Works	\$1,730.00
Campbell Foundry Company	3,420.00
Security System Solutions	15,000.00
NSI Neal Systems	<u>12,162.17</u>
	\$ 32,312.17

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker presented a resolution requesting the Mayor and Council's consideration regarding an increase in compensation for the Chairman to \$7,299 and Commissioners to \$5,533 which represents a 3% increase and will be retroactive back to June 1, 2013.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Carroll and upon roll call vote the resolution to increase the compensation for the Authority's Chairman and Commissioners was adopted and the resolution will be sent to the Mayor and Council.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that he received a breakdown from Bank of New York regarding the Authority's \$200,000 additional debt service payment on June 1, 2013.

Mr. Decker noted that since joining the New Jersey Sustainable Energy (SEM) the Authority has saved significantly on electric costs.

**PERSONNEL:**

Mr. DeMaio reported that Jonathan Neal and Shaun Kramer submitted their resignations. In addition, one of the seasonal employees has quit.

Mr. DeMaio reported that Mr. Wegele has conducted interviews and has made two recommendations for new hires. Matthew Woll will be hired as of August 1, 2013 with a starting hourly rate of \$12.00 for a probationary period of three months. Also John Pietrowski was hired as of July 15, 2013 at an hourly rate of \$16.00 for a probationary period of two months.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote Mr. Woll will be hired as of August 1, 2013 and Mr. Pietrowski's hire date of July 15, 2013 was approved.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. DeMaio also reported that Mr. Wegele recommended permanent status for Michael Primavera. His hourly rate would increase to \$15.00.

**UPON MOTION** duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote Mr. Primavera was made permanent and his hourly rate was increased to \$15.00.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**EXECUTIVE DIRECTOR/FACILITIES REPORT:**

Mr. Decker reported progress.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele's Water Report and noted standard repairs and work.

Mr. Galletta inquired how consumption on closed accounts occurs. Mr. Wegele explained that when a house is sold the water is left on as a courtesy if no one signs up for the account and there is consumption on the meter it is considered a "Consumption of a Closed Account" and a notice is left at the house.

Mr. Galletta inquired about an irrigation problem at 1612 Vista Court which is located in the Summit Falls Condo Complex. Mr. Wegele explained that there have been some problems at Summit Falls relating to water pressure. Mr. Wegele stated that the irrigation leak was just one of the many problems. Mr. Wegele also noted that he is working with the property management company to resolve the issues relating the water system. Mr. Black noted that there is a water booster station at Summit Falls and the pressure is adequate.

Mr. Galletta reported that water consumption year to date is slightly was higher in 2011 but 9.4% less than 2012.

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele’s Sewer Report and noted mostly maintenance for the month.

Mr. Longo reported that Mr. Wegele was contacted by Hong Kong Taste requesting consideration for their oil and grease charge which Mr. Wegele denied due to the fact that they have received consideration before.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**OPERATIONS MANAGER’S REPORT:**

Mr. Wegele reported progress.

**ATTORNEY’S REPORT:**

Mr. Kassover reported that he wrote a letter to 1413 Lincoln Avenue regarding the illegal usage of the Authority’s sewer system after the water was shut off at the curb. Mr. Kassover stated that the sewer charges should be reinstated and continue to be charged.

Mr. Kassover noted that the newspaper published the notice of professional appointments incorrectly in February and he called the newspaper and requested that they correct the notice and publish it again. During the audit of the Authority it was discovered that the correct affidavit of publication was never received. Mr. Kassover called the newspaper and they faxed the correct affidavit to him.

**ENGINEER’S REPORT:**

Mr. Black reported progress.

**OLD BUSINESS:**

Mr. Decker reported that as per American Communications Facilities (ACF) all vendors on the T-Mobile tower pay their taxes for the entire year instead of quarterly. Mr. Decker stated that the Authority will receive a check for the final two quarters for 2013 and the first two quarters for 2014 in the next few weeks.

The Commissioners had a discussion regarding the arrangement that the North Jersey Police Radio Association (NJPRA) had with the Authority to pay the property taxes for their tower. Mr. Decker stated that the taxes are paid by the Authority and the bill is then forwarded to them by Mr. Kassover. Mr. Decker stated that the NJPRA reimburses the Authority in a very timely manner.

Mr. Carroll inquired when the Authority entered into a contract with American Communication Facilities to manage the T-Mobile cell tower located on the Authority's property at Tower Road. Mr. Decker informed him that it was 2001.

**CORRESPONDENCE:**

Mr. Decker presented correspondence for discussion.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 14 with the addition of item No 15 which is a letter dated July 15, 2013 from Marcellly Segro of Bank of New York to Chairman Decker regarding the Optional Redemption Call for \$200,000 were accepted.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:45 pm.

**Vote:**

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway  
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

