

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday July 23, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated July 2, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday July 23, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)
Councilman Baig
Paul Cuva (attended workshop)

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on June 25, 2012 and a Special Meeting held on December 6, 2011 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted for the record that no one from the public was present.

FINANCIAL OPERATIONS:

In Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$143,037.05
Additional Expenses for	11,872.23
Hospitalization for July	25,898.56
Operating Payroll/Gross June	77,914.77
Social Security June	8,027.45
Meter Deposit Refunds June	\$ 407.00
	<u>\$267,364.26</u>

CAPITAL EXPENSES:

Lee T. Purcell	\$ 3,740.00
NSI Neal Systems, Inc.	3,700.00
Campbell Foundry	7,200.00
O'Brien & Gere Engineers, Inc.	7,850.00
Security Systems Solutions	6,000.37
NJEIT (to reimburse acct)	<u>135.00</u>
	\$ 28,625.37

NJEIT:

Lee T. Purcell Associates	\$ 20,614.00
Ferraioli, Wielkotz, Cerullo & Cuva	12,000.00
Matina & Son Inc.	<u>176,149.12</u>
	\$ 208,763.12

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses. In addition Mr. Decker presented a resolution to request that the Mayor and Council amend ordinance 91-10 to increase the compensation for the Authority's Chairman and Commissioners by 3% as of June 1, 2012. A resolution to add TD Bank as a depository of the Authority and to transfer funds from another bank to TD Bank was presented. The Finance Report was accepted.

Vote:

Ayes:	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

PERSONNEL:

Mr. DeMaio noted that the Authority sustained considerable damage to the Treatment Plant and other Authority Buildings as a result of Hurricane Irene and Tropical Storm Lee. As a result Mr. Wegele and Mr. Doty had to do a considerable amount of research and paperwork to receive reimbursement from FEMA. Mr. DeMaio recommended that Mr. Wegele receive a onetime non-recurring merit increase of \$2,500.00 and Mr. Doty would receive \$1,250.00.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote Mr. Wegele and Mr. Doty will receive the onetime non-recurring merit increases.

Vote:

Ayes:	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress on facilities and noted that most items were discussed in workshop.

Mr. Carroll inquired if the black water complaints are ongoing. Mr. Wegele stated the after making adjustments to the well tablet chlorination system the Authority has not received any additional complaints. John Black noted that the old chlorination systems were more precise compared to the new tablet chlorination system which requires the tablet to dissolve slowly. Mr. Decker stated that the Authority will continue to monitor and take samples throughout the water system.

Mr. Decker reported that he will be meeting with Terry Ann Wheeler after which she will conduct the audit of the T-Mobile Tower from January 1, 2010 to May 31, 2012.

Mr. Decker inquired if the other commissioners and professionals would object to changing the August meeting from August 20th to August 27th. All were in agreement to change the meeting; Mr. Decker then turned the meeting over to Vice Chairman Carroll and excused himself from the meeting.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that the discolored water issue has been discussed and the Authority is working to correct it.

Mr. Galletta reported that the month was standard procedures, repairs and replacement of equipment.

Mr. Galletta reported that water consumption is still 1.7% below 2010 but 5.3% above 2011 and noted that the July billing will be going out soon.

SEWER OPERATIONS:

Mr. Longo asked for a motion to approve a 5-year contract with Passaic Valley Sewage Commission for sludge removal at \$40.00 per thousand gallons.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the Authority entered into a 5-year contract with Passaic Valley Sewage Commission for sludge removal.

Vote:

Ayes:	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

Mr. Longo noted that Cardinal Café and the new ice cream store, Frozen Twist, have been notified that they must install grease traps to comply with the Authority's grease and oil program.

Mr. Galletta inquired what was being done for the pre-existing businesses that never had grease traps. Mr. Wegele stated that the only pre-existing business that has not complied is the Cardinal Café. Mr. Wegele also noted that when a new business comes into town they must install a grease trap or they will not get water and sewer service.

Mr. Carroll inquired if there is such a thing as a testing trap that the Authority could use to test for grease and oil but it would not be a permanent trap. Mr. Wegele will make some inquiries to see if there is any device available that would perform in that way.

Mr. Wegele will talk to the owners of the Cardinal Café and Frozen Twist again and inform them that they have until the next grease and oil sampling in September to comply or they will lose their water and sewer service.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the Water Sewer Reports were accepted.

Vote:

Ayes:	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported progress.

ATTORNEY:

Mr. Kassover reported he reviewed the proposed agreement with Passaic Valley Sewage Commission.

Mr. Kassover also reported that he sent a letter to Mr. Valani explaining that if he did not comply with the Authority's grease and oil process and allow Authority personnel in his establishment that he would be fined and be subject to having his water discontinued. Mr. Kassover noted that Mr. Valani called him and was quite confrontational. Mrs. Shortway reported that Mr. Valani has sold the business and satisfied all outstanding charges.

CONSULTING ENGINEER'S REPORT:

Mr. Black reported that Garden Road is fully operational and the paving is the only remaining item which is scheduled for October.

Mr. Black also reported that he has no date for delivery of the Gravity Thickener but will inform the Authority as soon as he does.

Mr. Black reported that Chairman Decker signed the necessary forms for the Wastewater Management Plan and it was emailed to the NJDEP last week. The NJDEP will notify the Authority what paper the borough must publish a "Public Hearing" notice in.

Mr. Black reported that the bid documents for the Generator and Transfer Switch for South Station is almost complete and would like authorization to advertise as soon as the bid is reviewed by Mr. Kassover and approved and signed by Chairman Decker.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Longo and upon roll call vote Chairman Decker was authorized to sign the bid documents and request publication of the bid for the Generator and Transfer Switch for South Station.

Vote:

Ayes:	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

COUNCILMAN BAIG:

Councilman Baig reported that the borough has passed a first reading of an ordinance that would allow any new professional offices to occupy street level spaces along Wanaque Avenue. The ordinance will go before the planning board for review and any recommendations they may have.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the reports of the Operations Manager, Attorney, Engineer and Council Liaison were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

CORRESPONDENCE:

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Demaio and upon roll call vote items 1 through 10 with the addition of item No. 11 which is a letter dated July 16, 2012 from Chairman Decker to Eugene J. Chebra, NJDEP, Municipal Finance and Construction Element enclosing Payment Request No. 3 for contracts 101 and 102 were accepted.

Vote:

Ayes	Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	Decker

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:48 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio
Secretary