

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Wednesday January 17, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 27, 2017 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Wednesday January 17, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilman Barranco

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote the minutes from the Regular Meeting held on November 20, 2017 with a corrected error of a name change from Mr. DeMaio to Mr. Kent in the personnel vote. The minutes for the December 18, 2017 meeting were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Chairman Decker noted for the record that no one was present for the public portion of the meeting.

Councilman Barranco will be leaving the meeting early and reported that the ongoing redevelopment in town is going well.

FINANCIAL OPERATIONS:

Operating/Vouchers for January	\$154,273.31
Additional Expenses for December	\$1,705.80

Hospitalization for January	\$28,558.19
Operating Payroll/Gross December	\$79,736.78
Social Security for December	\$4,930.07
Meter Deposit Refund for December	<u>\$128.50</u>
	\$269,332.65

CAPITAL:

Alaimo Group	\$2,020.00
Lynx Unified Communications LLC	\$1,109.33
A.C. Schultes, Inc.	<u>\$16,900.00</u>
	\$20,029.33

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker discussed the year end budget. Our bank fees are increasing putting our Bank Service Charges above the budgeted expense. Chairman Decker noted himself and Mrs. Read will be looking into getting these fees lowered or possibly changing banks in the near future.

Chairman Decker also discussed how the principal and interest charges on the Authority's Bonds are fully paid for the year.

Mr. Galletta inquired about the repayment to NJEIT Chairman Decker stated that payment is not included in principal and interest on the yearly budget.

PERSONNEL:

Chairman Decker reported that he would like to recommend the following employees for the yearly sick bonus:

John F. Wegele Sr.
Mary Read
Billy J. Doty
Elias Sweeney
Justine Fernicola

Chairman Decker also took a moment to recognize and congratulate one of the Authority's employees Terry Ann Williams (Lab Tech) for receiving an Associate's Degree in Science.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the sick bonuses were approved.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

INFRASTRUCTURE AND FACILITIES:

Mr. Kent reported that the New Jersey Department of Environmental Protection has adopted new Rules and Regulations regarding accountability of all Public Water Systems. Mr. Kent inquired about the status of the Cybersecurity System update for NJDEP. Chairman Decker stated the Authority's offsite IT is taking care of the cybersecurity regulations.

Mr. Kent also inquired about New Jersey Department of Environmental Protection new Rules and Regulations regarding all Water Systems. Mr. Wegele stated he will have more information at the next meeting as he is attending a seminar (regarding the new Rules and Regulations (Water Accountability Act) at the end of January.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and reported the Authority had a number of frozen water meters due to the extreme cold weather. Mr. Galletta inquired if there is an automatic shut off valve when a meter freezes. Mr. Wegele stated when the meter freezes the bottom plate will snap protecting the meter body itself. Mr. Galletta also inquired if these houses have heat or if they are vacant homes. Mr. Wegele stated some are vacant and the others are the homeowner's responsibility to protect the meter from freezing by having the meter area heated or protected with heat tape.

Mr. Galletta also noted the calendar year ended with the highest water pumped since 2011.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Carroll and upon roll call vote Infrastructure and Facilities and Water Reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo reported progress.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT

Mr. Wegele reported progress.

ATTORNEY'S REPORT:

Mr. Kassover reported that he sent out the final Developer's Agreement for Mr. Robert Fortunato, Esq. for 229-231 Wanaque Avenue. Mr. Kassover stated he inquired with Mr. Fortunato if there were any changes with apartments or plans from the drafted copy. Mr. Kassover stated no changes took place so he updated and revised the agreement and submitted it to Mr. Fortunato. Mr. Kassover has not received the agreement back to finalize with signatures. Mr. Kassover also noted he is also waiting for a check from Mr. Fortunato for fees that are required for new development.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote Superintendent and Attorney's reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion on items 1 through 4.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote items 1 through 4 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Chairman Decker requested to change the meeting date in May, 2018 to an earlier date from Monday May 21, 2018 to Monday May 14, 2018.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:40pm.

Vote: Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary

