

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday December 18, 2017.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated December 1, 2017 gave notice that the Regular Meeting of the Authority would be held at 5:15 on Monday December 18, 2017. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)

ABSENT:
Councilman Barranco

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on November 20, 2017 was accepted.

Vote:
Ayes Decker, Carroll, Galletta, Longo, Kent
Nays: None
Absent: None
Abstain: None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for December	\$92,936.45
Additional Expenses for November	\$6,115.67
Hospitalization for December	\$28,558.19
Operating Payroll/Gross November	\$105,809.98
Social Security for November	\$6,660.24
Meter Deposit Refund for November	<u>\$392.00</u>
	\$240,472.53

Chairman Decker noted for the record the completion of the Tower Audit from June 2013 to May 2017. The audit was completed by Terry Ann Wheler a certified public accountant.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Kent and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and accept the Tower Audit.

Vote:

Ayes:	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Chairman Decker discussed the Authority's good year ending and last quarterly billing being the highest the Authority had billed.

PERSONNEL:

Chairman Decker requested approvals for merit increases for Elias Sweeney, Laborer, and Justine Fernicola, Administrative Clerk. These increases will go into effect January 1, 2018.

UPON MOTION duly made by Mr. Decker and seconded by Mr. Kent and upon roll call vote the salary increases for Elias Sweeney and Justine Fernicola were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Kent inquired whether or not the Authority employees are reimbursed for taking water/wastewater courses. Mr. Wegele stated the employees would get reimbursed when the course is completed and documentation is provided.

INFRASTRUCTURE AND FACILITIES:

Mr. Kent reported about the Tower Audit being successfully completed. Mr. Kent also stated he met with Chairman Decker to go over the history and to get more familiar with the Twin Lakes Dam infrastructure.

UPON MOTION duly made by Mr. Longo and seconded by Mr. Galletta and upon roll call vote Infrastructure and Facilities Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and also inquired about a customer that requested their water to be tested due to possible sediment in the water. Mr. Galletta wanted to know if the lab will do something and what the cost would be. Mr. Wegele stated that there is a test our lab can do but it will only test for bacteria presence. Mr. Wegele also stated that occasional sediment in the water is normal because of it being well water.

Mr. Kent inquired about customers requesting water testing for sediment or discolored water. Mr. Wegele stated that the Authority does not do individual testing in most cases. Mr. Wegele also stated that on occasion we will flush the water service line from the water main to the home to remove sediment.

Mr. Galletta also reported the water pumping is still at the highest levels since 2011. Mr. Galletta does believe these high levels are a result of DuPont and hopefully not any leakage issues. Mr. Galletta inquired about going forward with leak detection. Mr. Wegele stated that new NJDEP laws require water systems to perform leak detection on a bi-annual basis. Mr. Wegele also stated he will be attending a seminar at the end of January regarding the new NJDEP rules and regulations.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Longo and upon roll call vote Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo reported progress with some discussion about Grease and Oil testing.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT'S REPORT

Mr. Wegele reported progress

ATTORNEY'S REPORT:

Mr. Kassover reported progress.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Galletta and upon roll call vote Superintendent and Attorney's reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Chairman Decker noted that last meeting he questioned the Authority's mark outs possibly being incorrect. Chairman Decker stands corrected that the mark out for his house is accurate.

CORRESPONDENCE:

Chairman Decker presented correspondence for discussion on items 1 through 3.

Mr. Galletta inquired about correspondence #2 regarding TD banks increase in fees and if these fees are enough to possibly encourage us to change banks. Chairman Decker noted these are yearly increases that go up and we will not change banks at this time.

ADDED:

A letter dated November 24, 2017 from American Communication Facilities, LLC (ACF) to Chairman Decker informed the Authority that ACF intends to extend their lease starting May 28, 2018 and expiring on May 27, 2023.

A letter dated December 15, 2017 from Jeffrey M. Kassover to MTAG Services, LLC regarding an enclosed check that represents a reimbursement mistakenly sent to the Authority for the purpose of acquiring liens on properties.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote items 1 through 3 and added numbers 4 and 5 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Absent:	None

NEW BUSINESS:

Chairman Decker presented an annual renewal for insurance with JIF and Craig Josephsen, the Authority's risk management consultant, from David Hundertmark Insurance Agency.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote approval of the renewal for annual insurance with JIF and Craig Josephsen, the Authority's consultant, was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Kent and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:03pm.

Vote: Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Secretary