

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday December 19, 2016.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 17, 2016 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday December 19, 2016. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio (attended workshop)
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Baig
Mayor Michael Serra
Councilwoman Terri Reicher

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on November 21, 2016 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None
Abstain:	None

Chairman Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Operating/Vouchers for December	\$90,861.98
Additional Expenses for November	43,258.64
Hospitalization for December	27,831.09
Operating Payroll/Gross November	82,124.65
Social Security for November	5,160.40
Meter Deposit Refund for November	<u>267.00</u>
	\$249,503.76

CAPITAL:

Alaimo Group	800.00
Passaic County Sheriff's Office	2,075.00
Roberge Electric Company	7,939.73

Shotmeyer Bros. Heating & A/C	7,769.00
Tri State Environmental Services, LLC	<u>3,375.50</u>
	\$21,959.23

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

Chairman Decker noted there was a significant amount paid to the Sherriff's office this month. In response Mr. Wegele did reference the need for their service with all the projects that took place within the month.

Chairman Decker did make a note about his concern with the health Insurance as we are at 61% and should be at 58% however, all other line items look good.

PERSONNEL:

In Mr. DeMaio's absents Mr. Decker reported progress.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker reported progress.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted the month was quiet. Mr. Galletta also noted that the water at Carlough field needed to be turned off again he had some concerns that kids may have turned the water on.

Mr. Wegele stated someone did have a key and turned the water on without the Authority's knowledge. Mr. Wegele also stated going forward he will have the guys continue to check during daily rounds to make sure it does not get turned on again.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the Water Operations Report was accepted

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele’s Sewer Report and noted the month was routine maintenance.

Mr. Longo also inquired about grease and oil surcharge and noted that the fines should be enforced and collected. Mr. Wegele noted that they continue to do sewer jetting in certain problem areas to avoid any blockage issues.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

OPERATIONS MANAGER’S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover noted the Authority received an IRS Summons/Subpoena for a resident that requested a year of statements for water and sewer. Mr. Kassover noted Mrs. Shortway prepared all the paperwork criteria that was needed. Mr. Kassover will send with the proper letter back to the IRS along with the requested documents. Mr. Kassover believes this is due to a tax sale on the property.

COUNCILMAN LIAISON:

Mr. Baig reported progress.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote Reports for the Operations Manager, Councilman Liaison and Attorney were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo
Nays:	None
Absent:	DeMaio

CORRESPONDENCE:

Chairman Decker presented correspondence 1-4 for discussion and added the resolution for the Risk Management Consultant Agreement between David M Hundermark Agency Inc. and the Authority.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the resolution to appoint David M Hundertmark Agency Inc. as Risk Management Consultant were accepted.

Vote:

Ayes Decker, Carroll, Galletta, Longo
Nays: None
Absent: DeMaio

Chairman Decker noted the correspondence included a resignation letter from Commissioner Larry DeMaio effective December 31, 2016.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote items 1 through 5 were accepted.

Vote:

Ayes Decker, Carroll, Galletta, Longo
Nays: None
Absent: DeMaio

NEW BUSINESS:

Mr. Galletta discussed the new proposed legislation which would allow the Authority to advertise their legal notices on our website as opposed to publication of those notices. Chairman Decker asked Mr. Kassover to research the proposed legislation and how it would affect the Authority.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:33pm.

Vote:

Ayes Decker, Carroll, Galletta, Longo
Nays: None
Absent: DeMaio

Prepared by: Mary Read

Respectfully submitted by:

Neal Galletta, Vice Secretary

CORRESPONDENCE:

1. A letter dated November 15, 2016 from the Passaic County Road Department regarding the approval to reset 7 manhole assemblies on Hamburg Turnpike.
2. A letter dated December 6, 2016 from Lawrence DeMaio to Chairman George D. Decker and the Authority stating his resignation from his position as PLMUA Commissioner effective as of January 1, 2017.
3. A letter dated December 7, 2016 from Chairman George D. Decker to the Honorable Michael Serra, Mayor regarding Commissioner Lawrence DeMaio's resignation and to request appointment of Lloyd Kent to serve as the Secretary Commissioner of the Pompton Lakes MUA effective 1/1/2017.
4. A letter dated December 7, 2016 from Chairman George D. Decker to the Honorable Michael Serra, Mayor regarding the re-appointment of Commissioner Neal Galletta for a five year term.

ADDED:

5. A management consultant's agreement for January 1, 2017 between the Pompton Lakes Borough Municipal Utilities Authority and David M. Hundertmark Agency Inc.