

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday December 17, 2012.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 22, 2012 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday December 17, 2012. The meeting will be held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
John Black (Consulting Engineer)
Councilman Baig

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the minutes from the Regular Meeting held on November 19, 2012 were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Longo
Nays:	None
Absent:	None
Abstain:	Galletta

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating Vouchers	\$ 126,461.35
Additional Expenses for November	24,516.58
Hospitalization for December	21,639.76
Operating Payroll/ Gross November	98,558.06
Social Security November	5,228.02
Meter Deposit Refund November	<u>10.00</u>
	\$ 276,413.77

CAPITAL EXPENSES:

R&R Pump & Control Services, LLC

\$9,379.00

Mr. Decker submitted the Risk Management Consultant's Agreement between the Authority and David M. Hundertmark Agency, Inc. effective January 1, 2013 for approval.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the Risk Management Consultant's Agreement was approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that the Authority's yearly premium to the New Jersey Joint Insurance Fund is \$61,544.73 and will be paid in two payments. The first is due next month and the second is due on May 15, 2013.

PERSONNEL:

Mr. DeMaio reported that the contract for Authority's Wastewater Treatment Plant Consultant, Mr. Timothy Newton has expired and would like to make a motion to renew his contract for another three years at an annual compensation of \$20,600.00. Mr. DeMaio also noted that the 90-day termination clause would be carried forward.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the contract between the Authority and Timothy Newton was approved for renewal.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that Dennis DeMaio will retire as of December 31, 2012.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker read for the record a resolution which was adopted at the November 19th meeting approving the contract between the Authority and Atlanticare IT for technology support services for a term of 24 months commencing December 1, 2012.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the contract between the Authority and Atlanticare IT.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted that there were normal repairs during the month.

Mr. Galletta reported that water consumption is 1.1% higher than 2010 and 6.9% higher than last year. Mr. Decker noted that we lost customers due to the flood houses that are vacant or being demolished.

Mr. Galletta stated that some residents in town were inquiring about lead in our drinking water due to a recent article in the local newspaper. Mr. Wegele stated that the drinking water is tested for both copper and lead every three years and to date there has been no detection exceeding the MCL (Maximum Contaminant Level).

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted that there was a problem at North Pumping Station where Authority's employees were back-flushing the pumps rather than pulling the pumps and inspecting them. Mr. Wegele stated that the employees back-flushed the pumps only during an emergency and the pumps are pulled and inspected during the regular shift after any emergency.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Galletta and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER’S REPORT:

Mr. Wegele reported that he continues to investigate which location would be better for an Emergency Generator at Glen Court Pumping Station.

ATTORNEY’S REPORT:

Mr. Kassover reported that he prepared the resolution for the agreement between the Authority and Atlanticare IT which has been adopted at this meeting.

Mr. Kassover reported that he prepared the resolution between the Authority and Timothy Newton which approves a new agreement with Mr. Newton for a three year period commencing on January 1, 2013 and ending on December 31, 2015.

UPON MOTION duly made by Mr. DeMaio and seconded by Mr. Carroll and upon roll call vote the resolution to approve the agreement between the Authority and Mr. Newton was adopted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Kassover reported that he reviewed the Maintenance Bond for the Sludge Thickener Contract with Blooming Glen. His recommendation is that the Authority can release the retainage.

Mr. Kassover reported that he received a call from Mr. Flax of the United States Environmental Agency (EPA) expressing his gratitude to the Authority for all the work in compiling all the VOC, Primary and Secondary Organics/Inorganic reports.

ENGINEERS REPORT:

Mr. Black reported that a five year capital plan must be discussed with an emphasis on projects that provide better disaster protection.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote the reports of the Operations Manager, Attorney and the Engineer were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote items 1 through 12 with the addition of item No.13 which is a letter dated December 17, 2012 from John Black to the Authority enclosing the original maintenance bond for contract 121, Sludge Thickener Mechanism, item No. 14 which is a letter dated December 12, 2012 from Craig Josephsen of David Hundertmark Agency to Chairman Decker regarding the PLBMUA insurance renewal for January 1, 2013 and item No. 15 which is a letter dated December 12, 2012 from Craig Josephsen of David Hundertmark Agency enclosing the Risk Management Consultant Agreement were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:20 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

