

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on August 20, 2018.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2018 gave notice that the Regular Meeting of the Authority would be held 5:00pm on Monday August 20, 2018. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker  
Kevin Carroll  
Neal Galletta  
Lloyd Kent  
Michael Longo  
John Wegele (Superintendent)  
Jeffrey M. Kassover (Attorney)  
Councilwoman Jennifer Polidori

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote the minutes from the Regular Meeting held on July 16, 2018 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

**FINANCIAL OPERATIONS:**

Mr. Carroll presented the following bills for approval:

Operating/Vouchers for August	\$123,556.11
Additional Expenses for July	\$4,110.74
Hospitalization for August	\$27,615.40
Operating Payroll/Gross for July	\$81,370.23
Social Security for July	\$4,751.65
Meter Deposits Refunds for July	<u>\$774.86</u>
	\$242,178.99

**CAPITAL:**

Citi Bank	\$764.66
Billy Doty	<u>\$1,869.17</u>
Total	\$2,633.83

Mr. Carroll read a resolution to void 11 checks in the total of \$5,545.49 from the Operating Account with TD Bank which has since been closed.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote the resolution to void stale checks from the Operation Account was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Carroll reported the Authority will be renewing a 13-month CD with Lakeland at a rate of 2.40%.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Longo, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and the renewal of the 13-month CD was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**PERSONNEL:**

Chairman Decker reported progress.

**INFRASTRUCTURE:**

Mr. Kent inquired about the status of the Leak Detection Project. Mr. Wegele informed Mr. Kent that FSC Leak Detection Services located a few small leaks, but nothing significant. FSC is also assisting the Authority in locating concealed water main valves which would be useful during future main breaks. Mr. Wegele stated that FSC will be submitting a detailed report to the Authority when the project is completed. Mr. Kent suggested entire sections of water mains should be replaced if they are found to have numerous leaks. Mr. Wegele stated that the cost of the leak detection project is significantly lower than the first time this was completed. The reason for this being that FSC now has the Authority's water mains imputed

into there GIS mapping system. Mr. Kent also requested a demonstration on how the GIS mapping software works once it is up and running.

**WATER OPERATIONS:**

Mr. Galletta submitted Mr. Wegele’s Water Report and noted that there were very little repairs done this month. Mr. Galletta inquired about the inventory of all water systems repair parts and supplies that may be needed during an emergency. Mr. Wegele stated that the Authority attempts to maintain a full inventory of repair parts and supplies. The Authority’s operational employees do periodic inventory and recording. We also have access to vendors with 24-hour service in the case of an emergency.

Mr. Galletta noted that the Authority is still painting, numbering and tagging fire hydrants to comply with the Water Accountability Act and this will most likely continue into Fall. Mr. Galletta also reported an article that was printed in the newspaper indicating towns, including Pompton Lakes, with high levels of dioxane in their water. Chairman Decker noted that Pompton Lakes detection levels have never exceeded the NJDEP regulation.

Mr. Galletta also noted water pumping was very low for the month of July.

**UPON MOTION** duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Water Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SEWER OPERATIONS:**

Mr. Longo submitted Mr. Wegele’s Sewer Report and inquired about the grease and oil testing results. He specifically noted that Asian One has continuously high levels of grease being dumped into our sewer system. Mr. Wegele stated that all businesses that exceeded the limit this quarter will be surcharged. Ms. Polidori inquired if grease traps are required in the business’ kitchens and covered by the Board of Health. Mr. Wegele stated there is a requirement from the Board of Health and the Plumbing Department. The problem is businesses not cleaning the grease traps properly to avoid grease from entering into the sewer system. The failure to properly maintain the grease traps can eventually cause a sewer blockage within the system. Mr. Wegele also stated that the Authority began random grease and oil sampling and testing to encourage businesses to keep their grease traps clean and avoid any penalties and blockages.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Galletta, and upon roll call vote the Wastewater Report was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**SUPERINTENDENT'S REPORT:**

Mr. Wegele reported progress.

**ATTORNEY'S REPORT:**

Mr. Kassover reported that the bid opening for the Valve Exerciser contract was Thursday, August 16, 2018 in which he and Mr. Wegele attended. There were two bidders; Vermeer North Atlantic and Water Works Supply Co., Inc. The lowest bidder was Vermeer North Atlantic. Mr. Kassover stated that Mr. Wegele emailed the bid packages to John Black, the Authority's Engineering consultant, so he and Mr. Black could go over them together. Mr. Kassover noted both bids were defective and did not satisfy many of the requirements needed. Mr. Kassover stated that he and Mr. Black recommended that the Authority reject both bids and re-advertise for another bid.

**UPON MOTION** duly made by Mr. Carroll and seconded by Mr. Kent, and upon roll call vote to reject both bids and open and re-advertise the new bid with an opening date of September 13, 2018 was accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Mr. Kassover also reported that the North Jersey Police Radio Association, Inc. sent their 2018 third quarter tax payment and the second half of their 2018 BID tax payment. Mr. Kassover also stated he prepared the TD Bank stale checks resolution that was passed in the financial report.

**COUNCIL LIAISON:**

Mrs. Polidori reported progress

**UPON MOTION** duly made by Mr. Longo and seconded by Mr. Kent, and upon roll call vote Superintendent, Attorney and Council Liaison reports were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**OLD BUSINESS:**

Chairman Decker reported on the Lower Twin Lakes Dam, referencing Martin Dragan’s email sent to the Chairman July 18, 2018. Chairman Decker read for the record.

The State’s Dam Safety Section had commented on our 2017 dam inspection report that during an overtopping flow event, multi-directional flow down the backside of the dam and exit channel walls made the proposed use of articulated concrete blocks (ACBs) unsuitable, particularly at the seams where the ACBs change direction.

We had been expecting a full set of comments from the Dam Safety for the plans we submitted not just the brief comment on an inspection report. But upon inquiry, Dam Safety let us know nothing more would be forthcoming. In conversation with dam safety, they suggested we consider “reno mattresses” to armor the embankments. A reno mattress is a shallow rectangular wire mesh basket that holds rip-rap. They are like flat gabion baskets.

We calculated the design parameters for the rip-rap size and filter. We just got the software from a company that makes the baskets for their products, so we can check our results. We will be revising the details on the drawings for reno mattresses then resubmitting the drawings and revised calculations to Dam Safety in August.

**CORRESPONDENCE:**

Chairman Decker presented correspondence for discussion on items 1 and 2.

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Longo, and upon roll call vote items 1 and 2 were accepted.

**Vote:**

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

**UPON MOTION** duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:43pm.

<b>Vote:</b> Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Neal Galletta, Secretary