

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on April 15, 2019.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 11, 2019 gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, April 15, 2019. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin Carroll
Neal Galletta
Lloyd Kent
Michael Longo
John Wegele (Superintendent)
Jeffrey M. Kassover (Attorney)
Councilwoman Jennifer Polidori – stayed only for workshop

UPON MOTION duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote the minutes from the Regular Meeting held on March 11, 2019 were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None
Abstain:	None

Chairman Carroll noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for April	\$ 138,357.41
Additional Expenses for March	\$ 415.55
Hospitalization for April	\$ 26,484.25
Operating Payroll/Gross March	\$ 80,839.71
Social Security for March	\$ 4,699.24
Meter Deposit Refund for March	<u>\$ 257.00</u>

TOTAL \$251,053.16

CAPITAL

Rio Supply Inc.	\$2,780.00
Precision Electric Motor Works	<u>\$8,860.00</u>
TOTAL	\$11,640.00

Mr. Galletta noted that the Authority's budget for the fiscal year, June 1, 2019 to May 31, 2020, has been approved by the state and now must be adopted by the Authority.

UPON MOTION duly made by Mr. Galletta, and seconded by Mr. Decker, and upon roll call vote the Authority's budget for the fiscal year, June 1, 2019 to May 31, 2020, was adopted. It was certified that the funds are available and budgeted to pay these expenses and the Finance report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

PERSONNEL:

Mr. Kassover presented the Resolution for the new employee contract for the term of June 1, 2019 – May 31, 2022 to be signed and approved by the Chairman and Secretary. The contract was signed and approved by the employee committee representative.

Mr. Longo reported that he would like to recommend hiring seasonal personnel working up to 40 hours a week starting at \$12.00 and \$15.00 after thirty days.

UPON MOTION duly made by Mr. Longo, and seconded by Mr. Decker, and upon roll call vote to sign the employee contract Resolution and to hire seasonal personnel as needed was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

WATER OPERATIONS:

Mr. Kent submitted Mr. Wegele’s Water Report and noted that on March 7, 2019 the Pompton Lakes Police Department reported a possible water main break in front of 320 Ramapo Avenue. Mr. Kent noted that the water leak was not on the main, but on the ¾ inch water service line feeding 320 Ramapo Ave. Mr. Kent inquired whether the homeowner is responsible for the cost of the repair. Mr. Wegele stated the Authority does not charge for a leak in the water service from the curb to the water main. Mr. Wegele also stated that the homeowner is only responsible for the service line on their property.

Mr. Kent inquired whether it is normal practice for the Authority to turn the water off during the winter month and back on in the spring at the recycling center. Mr. Wegele stated this is normal practice but, the recycling center will call to have the water service restored in the spring. Mr. Kent also noted that Mr. Wegele submitted the March 2019 Safe Drinking Water Microbiological Analysis Report and the 2019 1st quarter Disinfectant Residual Report to the NJDEP. Mr. Kent inquired if the Authority received any feedback from the NJDEP on these reports. Mr. Wegele stated these reports are submitted without feedback unless there is a violation. Mr. Kent also inquired about the quarterly Water Diversion/Utilization report that gets submitted to the NJDEP, Division of Water Supply and Geoscience. Mr. Wegele stated it is the total amount of gallons pumped. Mr. Kent reported water pumped for March 2019 was up compared to March of 2018.

Mr. Kent also reported the Authority received a letter from the NJDEP regarding the approved water application for the Colfax Holdings Urban Renewal LLC project. Mr. Kent would like to add this letter of approval to the correspondence for the month of April.

Mr. Kent reported that recent correspondence from NJDEP stated new preliminary limits for PFOA’s and PFNA’s. Mr. Kent also stated there is a 60-day comment/discussion period permitted by the NJDEP. Mr. Wegele stated that in 2020 the Authority is required by the NJDEP to perform quarterly sampling and analysis for PFOA’s and PFNA’s at all well houses. If the results from the sampling continue to be a non-detect, as it has in the past, then the Authority may apply for a waiver from the NJDEP for future sampling.

UPON MOTION duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote the water Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Decker submitted Mr. Wegele’s Wastewater Report and noted that on March 29, 2019, Mr. Wegele met with Roberge Electric to discuss upgrades to the Wastewater Treatment Plant Sludge Thickener Building roof exhaust fan and interior electrical panels/controls. Mr. Decker noted all the parts have been ordered and once they come in the installation will take place. Mr. Decker also noted he has no update on the Tertiary Clarifiers at this time, but he is aware that the engineer is working with Mr. Wegele regarding the electrical upgrades.

Mr. Carroll inquired about 345 Pompton Avenue, and whether they are going to be connecting to the Authority’s sewer line. The property has a septic tank that the realtor was unaware of until the Authority’s employees performed a camera inspection of the sewer lateral. Mr. Wegele stated they will be connecting to the sewer line going forward on the sale of the house.

UPON MOTION duly made by Mr. Kent and seconded by Mr. Longo, and upon roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

SUPERINTENDENT’S REPORT:

Mr. Wegele reported progress.

ATTORNEY’S REPORT:

Mr. Kassover reported he prepared the resolution for the employee contract for the period June 1, 2019 to May 31, 2022 to be signed by the Chairman and Secretary. Mr. Kassover also prepared and sent the letters to the North Jersey Police Radio regarding the B.I.D. tax and the second quarter taxes due May 1, 2019. Mr. Kassover also reported he prepared and sent a letter to the property owner of Asian One regarding their repeated violation of grease and oil limitations. The Authority has offered to make the following proposal to possibly relieve the ongoing violation. The Authority will hire a firm to clean the trap monthly (or more frequently if necessary), and the cost will be added to Asian One’s quarterly water and sewer bill.

There was some discussion about the letter and the ongoing grease and oil violation.

UPON MOTION duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote Superintendent and Attorney reports were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Decker noted Spring Hydrant flushing will begin April 22, 2019 from the hours of 12:00am to 6:00am. Mr. Decker also noted he has not heard any updates regarding the Lower Twin Lakes Dam, Dam Safety department. Mr. Kassover noted he has no updates on the Urban Renewal Project regarding their connection fees.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 4.

Some discussion was made regarding the correspondence.

ADDED:

5. A letter dated April 4, 2019 from Tina Starr, the Bureau of Water System Engineering at the State of New Jersey, Department of Environmental Protection, to the Authority regarding the administratively complete water application for Colfax Ave.
6. A letter dated April 15, 2019 from Jeffrey M. Kassover to J & S 28 and Asian One restaurant located at 28 Wanaque Avenue, regarding their repeated violations of Grease and Oil limitations and the actions the Authority is taking.

UPON MOTION duly made by Mr. Decker and seconded by Mr. Galletta, and upon roll call vote items 1 through 4 adding 2 additional letters were accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

NEW BUSINESS:

Mr. Decker noted he believes the Authority will meet budget for billing collections, and that total expenses will stay under budget by the end of the fiscal year of May 31, 2019.

CLOSED SESSION:

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Decker, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 6:40 pm.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

RESOLUTION
CLOSED SESSION STATEMENT

Whereas, Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and;

Whereas, on April 15, 2019 this body is of the opinion that such circumstances presently exit.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

To discuss the increase of water and sewer connection fees.

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned litigation when the reason for discussing and acting on the matter in closed session no longer exits, but no later than one month of the commissioners arriving at a final decision of the specific subject matter.

Approved: _____

Kevin P. Carroll, Chairman

Attest: _____

George D. Decker, Secretary

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Decker, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into Open Session at 6:50 pm.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Decker and seconded by Mr. Longo, and upon roll call vote for Chairman Carroll to contact the Authority's auditor Paul Cuva regarding the status of the water and sewer connection fee calculations was accepted.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Decker, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:52pm.

Vote:

Ayes	Decker, Carroll, Galletta, Longo, Kent
Nays:	None
Absent:	None

Prepared by: Mary Read

Respectfully submitted by

George D. Decker, Secretary

CORRESPONDENCE:

1. A letter dated March 13, 2019 from Jeffrey M. Kassover to Chairman Carroll regarding the new Contract with the Employee Committee for the term June 1, 2019 – May 31, 2022. Enclosed is a resolution for approval at the April 15, 2019 meeting.
2. A letter dated March 13, 2019 from Tina Starr, the Bureau of Water System Engineering at the State of New Jersey Department of Environmental Protection, to the Authority regarding the administratively incomplete water application for Colfax Ave. Enclosed is a list of deficiencies.
3. A letter dated March 13, 2019 from Michele Potter, Manager at the State of New Jersey Department of Environmental Protection, to the Authority's Lab Manager regarding the 2019 Initial Drinking Water Proficiency Test Study. The laboratory performed acceptably on all parameters.
4. A letter dated March 14, 2019 from the North Jersey District Executive Director, Tim Eustace, to the Authority thanking all participants in the exercise concerning the repair of the 84-inch aqueduct on Saturday March 2, 2019. The repair was completed without any incidents.

ADDED AT MEETING

5. A letter dated April 4, 2019 from Tina Starr, the Bureau of Water System Engineering at the State of New Jersey, Department of Environmental Protection, to the Authority regarding the administratively complete water application for Colfax Ave.
6. A letter dated April 15, 2019 from Jeffrey M. Kassover to J & S 28 and Asian One restaurant located at 28 Wanaque Avenue, regarding their repeated violations of Grease and Oil limitations and the actions the Authority is taking.