

A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at the Administration Building, 2000 Lincoln Avenue, Pompton Lakes, New Jersey on Monday April 15, 2013.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald/News, Suburban Trends and the Administrator of Pompton Lakes, dated February 21, 2013 gave notice that the Regular Meeting of the Authority would be held at 6:00 pm on Monday April 15, 2013. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: George D. Decker
Kevin P. Carroll
Lawrence DeMaio
Neal Galletta
Michael Longo
John Wegele (Operations Manager)
Jeffrey M. Kassover (Attorney)
Councilman Baig

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the minutes from the Regular Meeting held on March 18, 2013 were accepted.

Vote:

Ayes Decker, DeMaio, Galletta, Longo
Nays: None
Absent: None
Abstained: Carroll

Mr. Decker noted for the record that no one was present for the public portion of the meeting.

FINANCIAL OPERATIONS:

Mr. Carroll presented the following bills for approval:

Operating voucher	\$121,181.06
Additional Expenses for March	5,225.21
Hospitalization for April	23,819.70
Operating Payroll/Gross March	60,097.46
Social Security March	5,208.75
Meter Deposit Refund March	<u>257.00</u>
	\$215,789.16

CAPITAL:

R&R Pump Control Services, LLC	\$6,207.65
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UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Carroll presented a resolution to adopt the Authority's Annual Budget for the year June 1, 2013 to May 31, 2014 along with an explanation why the budget was being submitted late. The budget will be sent to the state for review and approval.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote the resolution to adopt the Authority's budget was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote authorization was given to Mr. Kassover to publish a notice and serve the municipal clerk with notice of a hearing scheduled for May 22, 2013 at 6:00 pm for the revision of the Authority's water and sewer rates. The proposed new rates would be effective July 1, 2013 and are as follows:

- Quarterly sewer rate increase as applicable \$101.50 to \$106.00
- Quarterly sewer rate increase as applicable \$112.50 to \$118.00
- There are no changes to the sewer overage rates
- Quarterly base rate for water increased to \$17.00
- Overage charge for water over 8,000 gallons is increased to \$1.60 per thousand gallons
- Water consumption from 25,000 gallons to 39,000 gallons \$1.75 per thousand gallons
- Water consumption from 40,000 gallons and over to \$2.00 per thousand gallons

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Longo and upon roll call vote the increases to water and sewer rates were approved and the hearing was set for May 22, 2013 at 6:00 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that the regular meeting of the Authority is rescheduled to May 22, 2013 to accommodate the hearing on the proposed increases to the water and sewer rates.

PERSONNEL:

Mr. DeMaio reported progress.

EXECUTIVE DIRECTOR/FACILITIES REPORT:

Mr. Decker would like a motion to authorize the Chairman to direct Bank of New York Mellon to transfer \$200,000 from the Authority's General Fund to make a partial prepayment on the Junior Lien Revenue Refunding Bonds (Series 1998)

UPON MOTION duly made by Mr. Carroll and seconded by Mr. Galletta and upon roll call vote authorization was given to Chairman Decker to direct Bank of New York Mellon to make the transfer and prepayment.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Decker noted that the Authority will decide on a yearly basis if other prepayments on the bonds will be made.

WATER OPERATIONS:

Mr. Galletta submitted Mr. Wegele's Water Report and noted standard repairs and work orders with one hydrant that needed to be repaired.

Mr. Galletta noted that fire hydrant flushing will begin at the end of April.

Mr. Galletta reported that water consumption year to date is up 3% over 2011 and 2.9% over 2012.

UPON MOTION duly made by Mr. Longo and seconded by Mr. DeMaio and upon roll call vote the Water Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

SEWER OPERATIONS:

Mr. Longo submitted Mr. Wegele's Sewer Report and noted that there were a couple of blockages and general maintenance during the month.

UPON MOTION duly made by Mr. Carroll and seconded by Mr. DeMaio and upon roll call vote the Sewer Operations Report was accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

OPERATIONS MANAGER'S REPORT:

Mr. Wegele reported a contract has been signed with Jersey Central Power and Light for the electrical upgrade from 240 volts to 480 volt at Well No. 3. Roberge Electric will then change all the components. The project is scheduled for September.

Mr. Decker noted that the Authority has been recognized by the New Jersey Joint Insurance Fund for the Annual Safety Award.

Mr. Wegele reported that a customer on Magnolia had a sewer blockage and a crew was dispatched to camera the line. It was discovered that the line into the street has the potential to separate and it was decided that the MUA will repair the line. Mr. Kassover prepared an agreement that has been signed by the homeowner outlining the responsibility of the Authority and the scope of the repair.

ATTORNEY'S REPORT:

Mr. Kassover reported that he prepared the agreement between the Authority and the homeowner on Magnolia Avenue.

Mr. Kassover reported that on April 11, 2013 the bids for sludge removal were opened pursuant to a notice to bidders published in the Herald News. There were five bids received which were reviewed. Mr. Kassover stated that R&D Trucking had the lowest bid and recommended that the bid be awarded to them. Mr. Kassover noted that the contract is for 2 years and the price includes removal to Passaic Valley and Two Bridges.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the resolution to award the Sludge Removal Bid to R&D Trucking for a period of 2-years effective June 1, 2013 was approved.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

Mr. Kassover reported that he reviewed the proposed revision of the Borough ordinances. Mr. Kassover responded to the Borough Clerk with suggested changes regarding the sewer areas. Mr. Kassover suggested the ordinance be changed to refer to the Authority's Rules and Regulations regarding sewer. Mr. Kassover also asked that if there is any ordinance pertaining to water he would like to review it.

ENGINEER'S REPORT:

Mr. Black reported progress.

CORRESPONDENCE:

Mr. Decker presented correspondence for discussion.

UPON MOTION duly made by Mr. Galletta and seconded by Mr. DeMaio and upon roll call vote items 1 through 11 with the addition of item No 12 which is a letter dated April 15, 2013 from Jeffrey Kassover to Authority regarding Sludge Removal and Disposal bids submitted and opened on April 11, 2013 and item No. 13 which is a letter dated April 15, 2013 from Chairman Decker to Marcelly Segro of Bank of New York regarding a pay down of the Authority's First Lien Bonds were accepted.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta, Longo
Nays:	None
Absent:	None

UPON MOTION duly made by Mr. Galletta and seconded by Mr. Longo and upon roll call vote the meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 6:45 pm.

Vote:

Ayes	Decker, Carroll, DeMaio, Galletta Longo
Nays:	None
Absent:	None

Prepared by: Kathleen Shortway
Office Manager

Respectfully submitted by:

Lawrence DeMaio, Secretary

